



Verein der Eltern und Freunde der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents & Friends of the John F. Kennedy School Berlin e.V.
Deutsch-Amerikanische Schule / German-American School – Berlin

THE JFKS VEREIN • Teltower Damm 87-93 • 14167 Berlin

Minutes Verein Meeting , January 19th 2012, 7 – 10.30

Natalja Bednar, Bismarckstr. 1, 12157 Berlin

Bettina Moegelin, Andrea Schulte, James Bell, Isolde Streit, Sigrun Roßberg, Barbara Piplat,
Antje Staritz-Thams, Natalja Bednar, Susanne Vogel-Küntzle
Miriam Schmeling and Annette Smith excused

1. Approval of agenda

additions: - requests: Frau Hesse, geography dept.
lifting platform for custodians
“Schulleiter Etat”
yearly budget music department

- miscellaneous: present for Frigga
Herr Werner's contract
accoustic ceiling in ES
involvement of potentially new members

2. Approval of minutes from Board Meeting Dec. 1st and Jan. 5th

Bettina asked for ALWAYS giving the exact amount of money the board voted on.
In the meantime December minutes have been corrected accordingly.

3. Requests

Based on Herr Ilmer's request for his Texas trip there is a general discussion
about how to handle VEREIN subsidies in the future. The board wants to get away
from the principle of indiscriminate all-around support for classtrips/exchange
programs and concentrate on the support of needy students.

Texas trip: Herr Ilmer does get the requested fund in support of one student
(€ 250) but does not get a general support. James will contact Herr Ilmer.

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Eingetragen im Vereinsregister Charlottenburg Nr. VR 3259 NZ • Steuernummer: 27/680/59492, Teltower Damm 87-93, 14167 Berlin,

Tel. 030-88627180, Fax 030-902996377, www.jfk-schule-verein.de, email: info@jfk-schule-verein.de

President: Andrea Schulte, Vice President: Annette Smith, Treasurer: Natalja Bednar, Secretary: Miriam Schmeling

Bankverbindung: JFKS Verein, Postbank Berlin, Kto.- Nr. 155945-101, BLZ 10010010

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HS art department: Frau Stahl will get the requested yearly € 500.

Sports department: Herr Butemann will get the requested € 5,000 for sports equipment. (Background: during renovation of gym many items got lost or stolen, 2011 Hr. Butemann didn't request anything and the money was put aside for him.)

Geography department: Frau Hesse will get a budget of € 1,000 for the year 2012.

Music department: Mr. Germann will get a budget of € 2,300 for the year 2012.

Equipment for custodians: They will get a lifting platform on wheels to facilitate their work and to help during renovation. Costs of € 1,500 will be deducted from our OBI account, delivery (about € 80) will possibly be paid for by the VEREIN.

“Schulleiter Etat”: needs closer look into needs of different principals, postponed.

4. Discussion

Website presentation: Barbara and Sigrun gave a tour through the new VEREIN website, how to use it and how to edit it. They earned a big “Thank You” for all their great work.

Although there is still a lot of work to do (many texts still have to be translated into English) the website will go public as soon as possible.

The password will be changed to a more difficult one.

VEREIN will try to get a button (direct link) on the school's website.

A file of the old website will be kept for reference.

Job description for website:

The board agreed on the following expressions:

chairperson / president ~ 1. Vorsitzender

vice chair / vice president ~ 2. Vorsitzender

treasurer ~ Schatzmeister

secretary ~ Schriftführer

The job description will be revised, translated and put onto website.

Letter accompanying tax receipts: As soon as possible (during winter break) tax receipts will go out together with a sticker as a Thankyou for our members and a letter informing about 50th anniversary and staff requirements.

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Changes in constitution: most changes were approved of. However, the complete constitution will not be changed into a gender-neutral language.

A new position for a fifth office-holder will not be added.

Further revisions will be worked upon by Natalja, Bettina and James.

Guidelines for the board will be written down and discussed next meeting (due to change of const. it is supposed to be done by boardmembers).

Everyone is asked to read draft beforehand, which was sent out already together with draft for constitution changes!!

AGM preparations: Barbara and Susanne will prepare the invitation to the AGM three weeks in advance plus accompanying letter plus changes of the constitution plus financial report 2011. Antje will send it out via e-mail. Members with missing or incorrect mail address will get it in paper.

A copy of the invitation will be put on the pin board.

Lockers: Recently there has been an issue with alcohol at school, it wasn't possible to open a certain student's locker because nobody was able to find the relevant data. Solution?? Discussion postponed to next meeting because HS administration has to be present. Handing out lockers is officially their responsibility, VEREIN is only giving support.

5. Miscellaneous

IMPORTANT: When handing in receipts to Sonia, always state on the bill the purpose and what the money was spent for!!!

Present for Frigga: Frigga will get a book voucher for € 20 in recognition of her work for the shop.

Herr Werner's contract has not been prolonged. Herr Roth will contact the Job Center and try to find a solution. He will report back on the Feb. 9th meeting.

Accoustic ceiling: Herr Roths asks to cover the costs for painting 55 sq.m. of the new accoustic ceiling. Ceiling will be paid for by the Bezirksamt through "Konjunkturpaket II". Approved. (No longer necessary, Bezirksamt pays.)

New members: To what extent should they be involved in daily affairs, e-mails,

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