



Verein der Eltern und Freunde der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents & Friends of the John F. Kennedy School Berlin e.V.
Deutsch-Amerikanische Schule / German-American School – Berlin

THE JFKS VEREIN • Teltower Damm 87-93 • 14167 Berlin

**Minutes Verein Meeting
May 7th 2012, 7.00 – 9.30 pm**

JFKS, Teltower Damm 87 -93, 14167 Berlin, room GR 117

Susanne Volkmer, Katharine Doeringer, Birgit Parr, Susanne Vogel-Küntzle,
James Bell (arrived late), Marion Greeves, Jennifer Guethoff, Dagmar Hoppe, Caroline Maas,
Bettina Moegelin, Isolde Streit,
Klaus Stein,
Mr. Kelly, Frau Röschel, Herr Roth,

excused: Stewart Schmidt-Haake, Tanya Buchwald, Tammy Ingram-Augustin, Veronique Reitz,
Christina Sante, Leah Hecker, Theodora Schnauck

minutes: Susanne Vogel-Küntzle

The chairperson Susanne Volkmer opens the meeting at 7.10 pm.

1. Approval of agenda

Addition to requests: senior class is asking € 50 material for mural

Additions to miscellaneous: report on status quo of FUN DAY planning
data base
planning official dates till end of school year
coordinate tasks with board members
Seminar on Vereinsrecht
change meetings to conference rooms?

2. Approval of minutes from Board Meeting April 16th

approved

3. Requests

» Herr Martens' request is postponed, there are probably other financial sources for his project.

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» **Senior Class'** request of **50 €** (OBI card) is **approved**.

Frau Röschel pointed out that this will be the last senior class mural because they are running out of space.

» Dr. Peterson's request of 3000 € for the **MUN New York trip** was reduced to last year's amount of **2500 €** and was decided on by e-mail vote on April 26th > **approved**.

» **KEK** (Kinder-Entdecker-Klub) der Laborgeräte-Firma Knauer mit Experimentierstationen und fachkundiger Anleitung kann von Schülergruppen genutzt werden (bislang nur auf Deutsch). Statt Eintrittsgeld erbittet die Firma die Vorlage einer Spendenüberweisung von 2 € pro Schüler an eine von der Firma vorgeschlagene Einrichtung. Herr Tessmer und Frau Simons möchten mit 22 Siebtklässlern am 22.06.2012 den KEK besuchen und bitten um eine Spende über **44 €**. > **bewilligt**, vorbehaltlich der Genehmigung des Besuchs durch die Schulleitung. Spende soll an „Die Arche“ gehen.

» Speaking for the shop team Sabine Widmaier presents the new **shop collection** and a concept of what is planned for the future.

Since the new team took over the shop has been very successful.

There should always be a basic blue collection in stock – t-shirts with short and long sleeves, polos and hoodies. Then a smaller edition of a sports collection in grey with coloured imprints. And every now and then a limited edition of special event shirts or seasonal shirts. Small articles that make nice presents should also be in the shop in sufficient quantities – stickers, mugs, pens, bags etc.

Shop articles sell very successfully at events, so it is important that the shop is present.

The structure of the new shop team is the following: Isolde Streit as shop manager is heading the team. Sabine Widmaier and Marion Greeves are responsible for the designs, Leah Hecker will keep the shop website updated. When necessary they will ask the PR team for support.

The shop team is accountable to the board and will at least 4 times a year give a report on the shop activities and the volume of sales, the treasurer will control the finances.

A separate bank account for the shop is not possible because only three of the officers have procuration. The possibility of giving the shop a certain credit line up to which Isolde can order merchandise without a vote will be looked into by the treasurer Birgit Parr and decided upon at the next meeting.

The shop team points out that their goal is not profit maximization but providing the school community with good quality merchandise that is developed in close cooperation with teachers and students and is affordable to everyone.

Discount vouchers for new members could be a way to make people join the VEREIN.

Upcoming events: sale of old merchandise at flea market, fashion show on Fun Day, stall during the ES „Bundesjugendspiele“, when the mayor will pay the school a visit.

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Shop is asking for a credit of **6.000 €** for ordering the basic collection in sufficient numbers for the start of the next school year. > **approved**

» request for meeting the costs for putting up small white boards in front of every ES room is postponed. The board first has to lead an internal discussion about what to support to what extent.

» Biology LK trip to Giglio (Herr Slosarek) is asking **800 €** to support the transportation costs of 25 students (32 € each). After a lively discussion about the purpose of trips to exotic place that cause ever rising costs the request is denied. Since not all LK students are going on this trip the board stresses its intention to support needy families and students rather than giving a negligible sum to everybody. Frau Hesse will be contacted for further information on this trip.

Frau Röschel points out that the school generally has a strong interest in sending the students on trips in 11th grade. When revising the guidelines for classtrips the VEREIN should also consider adding the possibility to support teachers as well, they pay for the trips out of their own pockets.

4. Lockers

Chairperson and vice-chair had a meeting with Andrea Schulte and Barbara Lopocz about the locker situation.

So far there are the following ideas: locker list is in bad shape, and in order not to spend too much time on sorting out all the problems it would be the best to start a completely new system with the help of a locker management software (390 U\$). First thing would be to number the all lockers subsequently, classes should have their lockers together, and students with musical instruments would be entitled to bigger lockers.

Once the new system is established and working it can be handed over to Mr. Anderson, the incoming American HS deputy principal. Mr. Kelly is very confident that this transition will be easy because every American HS knows how to do locker management.

5. Miscellaneous

Bettina Moegelin will attend the Seminar on Vereinsrecht.

Planning official dates with supporting members has to be postponed – no supporting member present.

Other topics have to be postponed for lack of time.

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