



Verein der Eltern und Freunde der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents & Friends of the John F. Kennedy School Berlin e.V.
Deutsch-Amerikanische Schule / German-American School – Berlin

THE JFKS VEREIN • Teltower Damm 87-93 • 14167 Berlin

Minutes Verein Meeting September 20th 2012, 7.00 – 9.30 pm

JFKS, Teltower Damm 87 -93, 14167 Berlin, room GR 117

Susanne Volkmer, Katharine Doeringer, Susanne Vogel-Küntzle, Bettina Moegelin,

minutes: Susanne Vogel-Küntzle

The chairperson Susanne Volkmer opens the meeting at 7.15 pm.

1. Approval of agenda

- approved

2. Approval of minutes from Board Meeting August 28th, 2012

- correction of the topic „feedback on Orientation Day (BOSS Day)“: Annika v. Maydell was present on Orientation Day.

3. Requests

» The janitor Herr Gracner wants to install a completely new storage system in the big basement room which had to be emptied because of this summer's water damage. Among others there is quite some stuff that belongs to the VEREIN. Herr Gracner would like to have several heavy duty shelves (OBI). As soon as he knows how many and which type of shelves he would like he will get back to us with a concrete request.

» ES library hasn't used all the money that they originally requested (€ 6300). Now they want to use the rest of € 1477,10 for tables, rugs, shelves and new books.
Decision: they can use the remaining money up to € 6300 total (the sum originally approved) but not more. They can't buy books with VEREIN money.

Note: there is a mistake in their calculation, they have € 1477,10 left and **not** € 1559,50. Bettina Moegelin will talk to the librarian.

» Ute Kraft of JFKS wants to attend an advanced training seminar on dyslexia and is asking for financial support. The costs for the seminar are € 95.
Bettina Moegelin will try to find out if there is an official budget for teacher training.

» Frau Höher is asking for **€ 320** subsidy of her 2012/13 tennis program, which has been

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supported by the VEREIN for many years.

> **approved**

» Frau Röschel and Natalja Bednar who has assisted Frau Röschel in doing the recent HS renovation are asking for **€ 2650,73** (according to estimate) to clean the stairs in the HS entrance hall. This project would then finish the renovation.

> **postponed**

We will wait for the estimates for the aula renovation (sound system, lights etc.) and for the financial result of Fun Day.

Bettina Moegelin will once again put the request procedure in the next faculty bulletin.

4. Locker allocation – final wrap up

All except two HS students have a locker by now, all in all it was a complete success. A big thank you to Mr. Anderson who was very helpful and is already taking over the locker business.

5. Miscellaneous

- credit line for shop

Birgit Parr and shop people were not present > postponed

- inventory list

Such a list exists already, Kimberley once put it together.

With Kimberley's list as a basis we can complete it once Herr Gracner has all the VEREIN's stuff in one storage place.

- budget for office holders on the board

there is no fixed budget. The receipt for a print cartridge and a stack of paper once a year can be handed in to Sonia for reimbursement.

- member process

Especially at the beginning of a school year new members should get their welcome letter within a narrow time frame. We have to ask Sonia how this can be accomplished.

- planning for Fun Day

There are enough volunteers to serve Prosecco at the VEREIN booth.

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