



Verein der Eltern und Freunde der John-F.-Kennedy-Schule zu Berlin e.V.  
Society of Parents & Friends of the John F. Kennedy School Berlin e.V.  
Deutsch-Amerikanische Schule / German-American School – Berlin

THE JFKS VEREIN • Teltower Damm 87-93 • 14167 Berlin

## **Minutes Verein Meeting October 18<sup>th</sup> 2012, 7.00 – 9.30 pm**

**JFKS, Teltower Damm 87 -93, 14167 Berlin, room GR 117**

Susanne Volkmer, Katharine Doeringer, Birgit Parr, Susanne Vogel-Küntzle, Bettina Moegelin, James Bell, Marion Greeves, Jennifer Guethoff, Dagmar Hoppe, Caroline Maas, Isolde Streit, Theodora Schnauck-Betow, Eavan Schmidt-Bleek,  
Kimberley Schneiderei, Herr Roth, Amanda Halgrimson-Walzer, Dr. Dallas Becker, Dr. Rahud Agrawal  
excused: Klaus Stein, Leah Hecker  
minutes: Susanne Vogel-Küntzle

The chairperson Susanne Volkmer opens the meeting at 7.10 pm.

Due to time slots for guests topics are not always dealt with in the order stated in the minutes.

### **1. Approval of agenda**

additional requests: » Herr Gracner – 30 storage shelves, 70 € each from OBI  
plus 25 € delivery  
» Frau Freymadl – 100 € support for advanced training  
» Mr. Becker – ca. 400 € OBI material + update on aula  
» Herr Roth – meeting the costs of admin meeting (ca. 300 €)

additional miscellaneous: » Herr Werner - locker repair  
» Dagmar Opitz - OBI material  
» result e-mail vote Frau Kraft  
» painting gym walls

### **2. Approval of minutes from Board Meeting September 20<sup>th</sup>, 2012**

- approved

A meeting with less than six board members present will not be called a formal meeting in the future.

### **3. Requests**

» Frau Stahl (art department) is asking for 1497,17 € to buy 3 more display boards and 7 pedestals for the upcoming art show.

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Before making a decision on these expensive items the VEREIN would like to have an inventory list of all display boards in the art department and in other areas of the school. In addition to this list the VEREIN wants to get an impression of the development of the art budget in recent years.

> **postponed** to next meeting

Once again the idea comes up to give the department of fine arts (music, art and drama) a fixed budget and let them deal with the distribution.

» The janitor Herr Gracner wants to buy 30 heavy duty shelves for 70 € each for storage in the basement underneath the HS library. He is asking for 2100 € from the OBI account plus 25 € delivery charge.

> **approved** (10:1) under the condition that the administration has been informed of his plans and agrees with them (Susanne Volkmer will get back to him)

» Music teacher Frau Freymadl is asking for 100 € support for taking part in an extracurricular project on composition.

> **denied** unanimously (Susanne V.-K. will write to her)

» Dr. Dallas Becker is asking for 450 € from the OBI account for material (paint, boards etc.) for some building (stairs) and repair jobs on the drama equipment.

> **approved** unanimously

» Herr Roth is asking the VEREIN to meet the costs for an internal closed meeting of the administration on strategic planning for 2015, future recruitments, security a.s.o.:

160 € for room rent > **approved** unanimously

135 € for lunch > **denied** unanimously (Bettina Moegelin will inform him)

#### 4. Defibrillator project

Amanda Halgrimson-Walzer, secretary of the Sport-Club JFKS, talks about the plan to install at least one new defi on school grounds. In her opinion two defis would be ideal – one in school and one in the gym complex. There is still a defi in the hall in front of the HS administration but it is no longer to be used, the contract with the company ran out.

Amanda has talked to several doctors and cardiologists and has a quote for a semi-automatic defibrillator that can be used by anybody. The costs are **1963,50 €**.

Amanda has already made arrangements together with Herr Roth for a training of the entire staff during the BERMUN days. The sport-club would like the VEREIN to pay for the defi, there are no other sources for financing.

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To get some expert information the VEREIN asks Dr. Rahud Agrawal, a cardiologist and president of the Sport-Club JFKS (which meets next door), to give his view on this topic.

Dr. Agrawal confirms the easy handling of a semi-automatic defibrillator, it literally speaks to the user. He points out that after a cardiac arrest the first three minutes are essential for saving the patient's life. The defibrillator in combination with a trained staff can successfully bridge the minutes until the ambulance arrives.

After discussing several concerns:

- the gym is used by many non-school-members, a defibrillator can easily be stolen there
- the spoken instructions from the defibrillator are in German
- considering the enormous size of the school a good training of the staff might be more efficient than a defibrillator

the VEREIN supports the idea of installing one (10:1) defibrillator in the school building, meaning that the defibrillator won't be accessible on weekends. If the sport-club wants a second defibrillator they have to finance it themselves. Before voting on a defibrillator the VEREIN would like to have at least one more quote. Furthermore it has to be sorted out what kind of maintenance is needed, what does it cost and who is responsible for it.

## 5. Shop

Due to little time and the lack of urgent problems Isolde just mentions that the shop has had a turn-over of 3787 € since the beginning of the school year.

## 6. Miscellaneous

- Dr. Dallas Becker gives a rough outline of what lies ahead for the technical and electronical renovation of the big aula.

The most important thing is the grand drape, which has to be replaced as soon as possible. The existing drape is in such bad shape that it has to be taken down for the upcoming musical production. Dr. Becker has two quotes for a new drape with motors (the more reasonable one being 13.306,35 €) but says that he rather prefers a drape without motors. He will ask for a new quote.

Second priority is the audio system which is outdated (especially the amplifier) and no longer serves its purpose. The sound has always been a problem in the aula, two sets of speakers (two in front, two in the middle) could greatly improve the sound for the audience. Costs for a completely new system can be expected to be approx. 20 – 30.000 €.

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Third priority is the lighting system. A new light board will be appr. 2500 €. In addition to that Dr. Dallas would like to have two ladders with platforms, so that working under the ceiling becomes safer. So far he hasn't found a company that offers them. Theodora Schnauck-Betow will do some research on where to get them.

On a tour through the school with the Bezirksamt (scheduled for the coming week) Herr Roth will try to find out what they are willing to/must pay of the above listed items. The VEREIN will wait for exact quotes and discuss and decide at a later date.

- Herr Werner has spent 29,5 hours on locker repair during fall break. There isn't a single locker left with a loose lock or any other problem. A big Thank-you to Herr Werner, the VEREIN would like to honour his efforts with some gift vouchers.

- information only:

Dagmar Opitz, ES teacher, requested some OBI material to be used in and for her classroom on the ES Bauabend. She got a power of attorney for 150 € (internal decision).

- information only:

Frau Ute Kraft had requested a support of 95 € for a training seminar on dyslexia. She is not a teacher but a pedagogical assistant, therefore cannot get money from the school. On the last meeting a vote was not possible due to too many missing board members.  
> **approved** by e-mail vote on Sept. 27<sup>th</sup> (8:3).

- Thank-You event for VEREIN members / celebrating 50<sup>th</sup> VEREIN anniversary  
On Nov. 30<sup>th</sup> the PR team wants to organize an evening for all sponsors and all VEREIN members to thank them for their support and for volunteering at several occasions.

Depending on the number of people showing up this could turn into a project difficult to handle. In order to keep children away the event shouldn't start too early in the afternoon, invitations should be sent out with rsvp and admittance should be given only to people registered on the guest list.

Dagmar and Caroline will keep the board members informed.

- future meetings and procedure of voting  
discussed under TOP 2

- painting of gym walls  
postponed

Meeting ends at 9.40 pm.

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