



Verein der Eltern und Freunde der John-F.-Kennedy-Schule zu Berlin e.V.  
Society of Parents & Friends of the John F. Kennedy School Berlin e.V.  
Deutsch-Amerikanische Schule / German-American School – Berlin

THE JFKS VEREIN • Teltower Damm 87-93 • 14167 Berlin

## **Minutes Verein Meeting January 8<sup>th</sup> 2013, 7.00 – 9.30 pm**

**JFKS, Teltower Damm 87 -93, 14167 Berlin, room GR 117**

Susanne Volkmer, Katharine Doeringer (had to leave early), Birgit Parr, Susanne Vogel-Küntzle, Bettina Moegelin, James Bell, Marion Greeves, Dagmar Hoppe, Isolde Streit, Eavan Schmidt-Bleek, Tanya Buchwald, Klaus Stein, Stewart Schmidt-Haake  
excused: Jennifer Guethoff, Leah Hecker  
Jonas Hämmerle, Calvin Weese  
minutes: Susanne Vogel-Küntzle

The chairperson Susanne Volkmer opens the meeting at 7.10 pm.

### **1. Approval of agenda**

requests: » Frau Stahl – exhibition items - follow-up  
» carpet for class 1 c - follow-up  
» Herr Sgustav – 100 € for visiting KEK  
» PN team - 30 € for meeting to plan annual program  
miscellaneous: » meeting dates until summer

### **2. Approval of minutes from Board Meeting November 8<sup>th</sup>, 2012**

- approved

### **3. Introduction of SC members Jonas Hämmerle and Calvin Weese (SC contact to VEREIN)**

Calvin (11<sup>th</sup> grade) and Jonas (9<sup>th</sup> grade) introduce themselves, they both have been attending JFKS since Vorschule. SC members voted them into the position as VEREIN contact.

They come with a request: the SC had bought a Christmas tree for the HS for 120 €. Before the Christmas break they sold it again for 50 € and are asking the VEREIN to take over any part of the remaining 70 €.

The VEREIN unanimously **approves** to support the SC with **70 €**.

**BUT:** The VEREIN kindly asks

- to hand in future requests well in advance
- to buy future Christmas trees at OBI
- to mention the VEREIN's support of the SC

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#### 4. Requests

» Frau Stahl repeats her request of **1.497,17 €** for display boards and pedestals. Since there is always a high need of discussion when it comes to the relatively expensive items for the display of student art, Frau Stahl will be invited to the next meeting.

> **postponed**

» Class 1 c repeats their request of **466 €** for a Morgenkreis-carpet. Herr Roth had asked the VEREIN not to pay for a carpet. Other classes have found much cheaper solutions, and the VEREIN cannot invest in the equipment of individual classrooms.

> **denied** unanimously

» Herr Sgustav wants to visit the KEK (Kinder Entdecker Klub) der Laborgeräte-Firma Knauer with 50 7<sup>th</sup> graders. Instead of charging entrance fees, Knauer is asking for a donation of 2 € per student for „Arche“ (a Berlin based project to help children in poverty).

> **100 € approved** unanimously

» The PN team asks for a **30 €** contribution to their yearly meeting to plan the annual program.

> **approved** unanimously

#### 5. Planning Thank-You Evening

+ 97 people r.s.v.p.ed so far, with administration and board members there will be app. 135 guests.

+ catering company „Lebenswelten“ (working with disabled people) is asking **997 €** for fingerfood for app. 150 people.

> **approved** unanimously

+ 150 donuts (donated) plus bread, cheese and grapes for 100 € (Susanne V.)

+ drinks are covered (stock from FUN DAY, Coca-Cola, Theodora)

+ Bettina organized student helpers, money they get goes to senior class (tips extra)

+ choir and other musicians will get pizza (from Liberty, Tanya will order, ~ € 30)

+ 6 pm: start, 6.30 pm: speeches (Volkmer, Roth, Gleitze?), 6.45 – 8 pm: music

+ how to communicate 50<sup>th</sup> anniversary? → candles, deco items (Marion)

+ print name cards for two presidents

+ name tags for all board and supporting members

+ for additional music contact Max Larsson

+ print two VEREIN posters (~ 40 €) for repeated use

+ 14 bar tables with tablecloths, flowers and deco resembling the invitation card (Marion)

+ reception table: Dagmar and James

+ helpers for set up in the morning: Eavan, Birgit, Katharine

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+ clean-up after event: all board members

## 6. Miscellaneous

- Proposed date for the next AGM: Monday, March 18<sup>th</sup> 2013, 7 pm.  
Invitations will go out by e-mail. Since certificates for tax purposes are no longer needed for donations up to 200 € (copy of bank statement is sufficient for tax declaration), they will no longer be automatically sent out by mail to all members. Upon demand certificates will be issued (as PDF instead of letter? → consultation with Sonia). This will save the VEREIN a lot of money.
- Other meeting dates have to be coordinated with Katharine who had to leave early.
- In 2012 the shop's revenue was 40% higher than 2011.
- The request list will be compiled according to the calendar year.
- Since there is time left the board reconsiders two requests that had been postponed in the past because of the uncertainty of how much money the VEREIN would have to spend on the aula renovation.  
The situation has changed now that the school is getting funds from the Bezirksamt. However, money raised on FUN DAY stays earmarked for the aula (for some electronic extras or the like)

In September 2012 Frau Röschel and Natalja Bednar had requested **2.650,73 €** (only one estimate, no other company does this special work) to have the stairs in the HS cleaned and with that action finish the HS renovation. Request was postponed at the September meeting. **> approved** unanimously

In November Bettina Moegelin had requested **1.404,68 €** (OBI – cheapest of three estimates) to have a half painted concrete wall in the small gym finished. Request was postponed at the November meeting. **> approved** unanimously

Meeting ends at 9.30 pm.

Date for February meeting: t.b.a.

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