



Verein der Eltern und Freunde der John-F.-Kennedy-Schule zu Berlin e.V.  
Society of Parents & Friends of the John F. Kennedy School Berlin e.V.  
Deutsch-Amerikanische Schule / German-American School – Berlin

THE JFKS VEREIN • Teltower Damm 87-93 • 14167 Berlin

## **Minutes Verein Meeting August 29<sup>th</sup> 2013, 7.00 – 9.30 pm**

**JFKS, Teltower Damm 87 -93, 14167 Berlin, room GR 117**

Susanne Volkmer, Katharine Doeringer, Susanne Vogel-Küntzle, Birgit Parr, James Bell, Marion Greeves, Jennifer Guethoff, Dagmar Hoppe, Tony Vörös Laszlo, Isolde Streit, Darla Nickel, Bettina Moegelin, Eavan Schmidt-Bleek, Vanessa Hansen, Kimberley Schneiderei, Klaus Hentges, Nelly Heidbrink, Wendy Rohrbacher  
excused: Klaus Stein, Leah Hecker  
minutes: Susanne Vogel-Küntzle

The chairperson Susanne Volkmer opens the meeting at 7.10 pm.

### **1. Approval of Agenda**

there are some additions:

- Kimberley Schneiderei - estimate of Fa. Reeder for noise-reducing devices in the ES hall.
- Bettina Moegelin - update on mentoring project
- Aktionstag Berlin 14./15.09.2013
- successor for management Schülerfreiwilligenpässe
- volunteers for FUN RUN and for VEREIN talk on ES parent evenings
- meeting dates for 2013

corrections:

TP 3 - board members can appoint a new treasurer, elections are only possible at AGM

### **2. Approval of minutes from Board Meeting June 13th, 2013**

- approved

### **3. Appointment of new treasurer**

Birgit Parr steps down from the position of treasurer, president Susanne Volkmer thanks her for her good work over the last 1 1/2 years.

Klaus Hentges is ready to take over Birgit's tasks, he introduces himself briefly and is **appointed unanimously**.

Bettina Moegelin's topics are next because she has to leave early.

- As of March 2014 Bettina is looking for a successor for the job of issuing the "Schülerfreiwilligenpässe" and asks board members to think about it.

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President: Susanne Volkmer, Vice President: Katharine Doeringer, Treasurer: Birgit Parr, Secretary: Susanne Vogel-Küntzle  
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- On Sept. 14th/15th there will again be the Berlin wide Aktionstag "Saubere Sache". Last year two benches in the neighboring park were painted. Anyone with ideas for making the school or its surroundings cleaner/prettier?
- In the mentoring program there are currently 6 mentees and 5 mentors, Brian (former ES religion teacher) will join the team of mentors. There are some difficulties and more students could join the program. Bettina will advertise it again at the next PC meeting.

#### **4. Committee Reports**

##### **# Treasurer's Report**

There are still some outstanding debts (more than € 2000).  
The authorization to sign (Birgit/Klaus) has to be discussed.  
The tax assessment for (2010/2011/2012) has not come back yet.  
Income of shop was 150 € too high, so the VEREIN now has to pay sales tax. This has consequences for the shop and for how they write their bills. Discussion has to follow if that cannot be avoided in the future.

##### **# Feedback Orientation Day**

The overall response was very positive, many new members joined the VEREIN and new parents said that they felt welcome.  
There were ES Ambassadors organized by Lynn Brinda. Suggestion: buddies for all new students help them find their way during the first week of school.  
The facebook group JFKS Parents seems to help a lot of new parents to ask and find information.

##### **# Lockers**

Before the summer break the lockers were cleaned for 1500 €.  
The locker policy brought new members, 90 % of the lockers could already be allocated, unfortunately not all lists were correct.  
Ted Anderson will take over the locker management from Barbara Lopocz.

##### **# Shop**

On Orientation Day the shop sold items for 522 €. Selling on special events has turned out to be the way to go, volunteers are always welcome on these occasions, additional opening hours of the shop are not necessary.  
Every now and then parents ask for the possibility of mail orders, but this is NOT an option.

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## # PR TEAM / FUN RUN

FUN RUN: Posters will go out the coming Tuesday (Sept. 3rd).

To add to the fun, teams will run in HS. Teachers can run too, there are attractive prizes (2 flight tickets) for them.

Jennifer is busy organizing the volunteers (send more!!), there are also people needed for set up (7:15am - 8:15am) and break down (after 3pm)

INFO FAIR and parent evenings: VEREIN will have a table at info fair, volunteers for parent evenings will be organized with a doodle.

## # Request management / guidelines for class trips

James Bell and Susanne V.-K. drafted new guidelines and asked for opinions. The lively discussion shows that some passages need rephrasing in order to keep them as neutral as possible. James and Susanne will work in the suggestions and talk them over with Jennifer.

## 4. Miscellaneous

» Kimberley (together with Sabine Widmaier) has finally found a company that will work on noise reduction in the ES hallway with coloured panels. She presents and explains the estimate and is happy that the project (discussed and approved two years ago) will now be realized.

» Frau Fraede, ES school secretary of many years, will retire in September. The VEREIN would like to say Thankyou and Farewell with a gift: bag from the shop and two tickets for the Astor Film Lounge (Dagmat Hoppe will get them). **> approved** unanimously

» Before leaving the school in summer, former HS principal Joe Kelly donated 1000 € to the VEREIN. This money should be spent on something special like a "Joe Kelly bench" around/under a new tree. Any other ideas are welcome!

» **Meeting dates:** October 17th - invitation to Mr. German and Herr Roth (aula)  
invitation to Dr. Peterson (BERMUN)  
November 14th  
December 11th

There will be an internal potluck on September 24th at Dagmar Hoppe's house.

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