

**Minutes Verein Meeting
May 8th 2014, 7.00 – 09.45 pm**

JFKS, Teltower Damm 87 -93, 14167 Berlin, SHM Wohnung

Susanne Volkmer, Katharine Doeringer, Klaus Hentges, Susanne Vogel-Küntzle, James Bell, Dagmar Hoppe, Tony Vörös Laszlo, Isolde Streit, Wendy Rohrbacher, Vinh Pram-Beinhold Leah Hecker, Kimberley Schneidereit, Andrea Komes, Derek Low
Herr Roth, SC: Anton and Max, guest: Mr Lee Beckley
excused: Marion Greeves
minutes: Susanne Vogel-Küntzle

The chair Susanne Volkmer opens the meeting at 7.15 pm.

1. Approval of Agenda

additions: - request airlift group
- request career day committee

**2. Approval of minutes from board meeting February 13th, 2014
and from informal meeting March 24th, 2014**

- approved

3. Requests

► Mr Lee Beckley is requesting a one time **500 €** help to start a printed version of the bi-lingual student-published art magazine "Haywire". So far "Haywire" has been published twice and online only. The students involved (15 - 20 so far) would like a hard copy but printing costs will be considerably high because of the high quality printing that is necessary for the artwork.

> **decision postponed**

The group will be asked to come up with suggestions for fundraising and to consider print-on-demand.

► Vanessa Hansen is requesting gifts from the shop for 10 adults of the airlift veterans group who will visit the school in May on the occasion of 65th anniversary of the Berlin airlift. They will talk to students in the ES and there will be a little reception to honor them.

> **approved unanimously**

Isolde (presents) and Klaus (booking) will take care of it.

► The committee for the upcoming career day is asking a support of **150 €** for a banner and a red carpet. Neither the administration nor the VEREIN board like the idea of a red carpet. The Verein will support the event with presents for the speakers and mineral water from its supplies and will pay **up to 100 €** for a reusable banner to be stored at Caroline Borschel's office
Susanne Volkmer will write to Emil Sawan.

> **approved unanimously**

4. Committee Reports

PR/Fundraising

The HS chill out area has been renamed to "meeting point".

The Bauamt is generally supportive of the idea but the fire protection issue could not be solved yet. The material suitable for covering the benches has been tested on and authorized for horizontal areas but not vertical areas. The whole project is still in limbo

The project "green classroom" is difficult to start right now and has to be postponed because teachers are busy with the accreditation process.

In cooperation with several gardeners Dagmar Hoppe has developed some ideas to enhance the school grounds that could be realized immediately, for example planting tubs, raised beds, a barefoot path or a path covered with willow branches.

As soon as Dagmar has all necessary quotes the board will vote on the projects.

The Verein would like to support the ES with its own buddy bench preferably near the playground. For details Katharine and Wendy will contact Lora Beebe.

Shop

In 2013 the shop gave away presents a total of 2111 €. Keeping in mind that the shop should not lose money this is a notable sum.

Some teachers pay for give-aways themselves, some just take them, in the past the VEREIN then "bought" these presents. Isolde has often been left with a bad feeling because she cannot decide which event is important enough for the school to justify free gifts and which is not. This decision should be made by the administration. The board wants to come up with a clear policy for teachers: one possibility would be to store 50 mugs/year at Frau Borschel's office and leave the allocation to the administration.

Herr Roth offered his help in finding a solution.

Security

The Bezirksamt supports the idea of increasing security on campus and is willing to take care of the extra lighting. The data protection officer gave her o.k. for the monitoring cameras that would record after 3 p.m. on weekdays. The VEREIN would pay for the cameras and the Bezirk would do the wiring. Herr Roth is in contact with Herr Sonnenschein of the Bezirksamt and will inform us on the progress of the permission of the authority.

5. Update ES Lärmschutz

The building contract has been sent out to the company. As soon as she gets the contract back Kimberley will work on a date to hang the sound panels - if possible during summer break.

6. Website

Leah (PC president) who has administered the website since Caroline Maas left the board would like to reduce her workload and pass the website on to another board member. Furthermore she recommends a new programme that would allow to keep and store older versions of the pages. For now no board member feels capable of dealing with the technical part of the website. Maybe a web designer or an interested amateur could be found in the community?

7. Miscellaneous

- The AGM went well, thank you to all who attended and supported the board. Next week there will be an appointment at the notary to get the administrative follow-up of the AGM going.
- Thanks to Herr Roth's efforts, the mentioning of the VEREIN on the school's website is much clearer now.
- Natalja Bednar will suggest a needy school that we could support with 1% of our membership dues.

Meeting ends at 9.45 pm