Verein der Eltern und Freunde der John-F.-Kennedy-Schule Berlin e.V.

Society of Parents and Friends of the John F. Kennedy School Berlin e.V.



John-F.-Kennedy-Schule Teltower Damm 87-93 · 14167 Berlin

# Minutes Verein Meeting June 23rd 2014, 7.00 – 11.00 pm

# JFKS, Teltower Damm 87 -93, 14167 Berlin, SHM Wohnung

Susanne Volkmer, Katharine Doeringer, Klaus Hentges, Susanne Vogel-Küntzle, Marion Greeves, Dagmar Hoppe, Tony Vörös Laszlo, Isolde Streit, Wendy Rohrbacher, Vinh Pram-Beinhold Leah Hecker, Andrea Komes, Derek Low, Klaus Stein (10 voting members present) excused: James Bell, Darla Nickel, Kimberley Schneidereit minutes: Susanne Vogel-Küntzle

The chair Susanne Volkmer opens the meeting at 7.10 pm.

## 1. Approval of Agenda

additions: - request ES SC: buddy bench

- PR team: membership rise in ES

supply kits

- Security: update

- Status Quo of garden project and meeting point

- Miscellaneous: communications

Ehrenamtspauschale

# 2. Approval of minutes from board meeting May 08th, 2014

Under TOP 4. Committee Reports, Security the sentence "The VEREIN would pay for the cameras..." is reworded into "The VEREIN" is considering co-financing the cameras..." since the actual costs for the cameras are not yet known.

### 3. Requests

► Since the school legally cannot do it, the VEREIN is asked to sign a 2-year work contract (3 months probation) with Herr Wagenknecht like the ones with Kühn, Werner and Hoffmann. Herr Wagenknecht, a long-time unemployed, works in the ES library and is now, after the resignation of the two librarians, the only one who knows his way around. He is a trained librarian and is known to be friendly and helpful. The money will mainly come from the Jobcenter, maximum VEREIN involvement is 20 - 50 € per month (insurance etc.).

approved unanimously

#### ► No request yet but some food for thought:

PN is planning a printed color version. 500 copies of a 16 page newspaper would cost appr. 400 € net. Possibilities of financing: - subscriptions? - ads? - premium VEREIN membership? PN team member Peter Auf der Heyde will be invited to a meeting in the fall to present their ideas.

► ES Student Council is asking for a buddy bench to offer help to new or troubled students. Marion already checked the supplies at OBI, a wooden bench is in stock. Given that Ms. Wither and Mr. Pothen take over the responsibility for this project the bench can be supplied before the summer break. Costs: **up to 200** € from OBI account.

> approved unanimously

### 4. Committee Reports

### PR/Fundraising

Dagmar and Wendy presented key talking points for the ES membership drive in the fall. VEREIN has to work on its very own profile in order to seperate itself from Friendshipcenter, Sports Club as o

New brochures have to be printed because of SEPA.

Important dates to keep in mind: Orientation Day - August 22nd

EC parent evening - August 28th

Info fair - September 10th

The VEREIN membership form is online! (Thank you, Leah!)

Leah has some budget problems with the supply kits. Buying in big numbers in advance means cheaper articles but a drain on the finances of the shop. With giving away JFKS labelled bottles and lunch boxes as incentives to new members these items could be booked into the advertisement budget.

> approved by 9, 1 abstention Leah and Klaus will sort out the legal details.

#### Lockers

Lock return to the graduates is in progress, all HS students have to return their locks by the end of the week.

Next step is to check the lockers and clear out the remaining few.

Two teams will meet on July 1st and July 2nd at 8:15 am.

Details of a new allocation system still have to be worked out with Mr. Anderson.

### Security

Bezirksamt will find a way to take over the costs for extra lighting to increase security on campus, no date fixed so far. According to the administration CCTV monitoring is approved by the Bezirksamt, official O.K. yet to come.

Apparently the school's IT equipment is in no way secured. Kensongton locks (school budget - Frau Borschel?) and/or asset tags for the school's computers will be decided on after meeting with the new IT-teachers after the summer break and after checking back with Frau Borschel who either has already or will have soon a device to produce bar codes for school inventory. Board will test run one set of asset tags that Tony found on the internet on VEREIN inventory. Cost are appr. 30 €.

(In the light of new developments this purchase might no longer be necessary, VEREIN could perhaps use the same system as the school, details to be sorted out at the beginning of next school year.)

## Update ES garden project

In mid-August the raised bed "Schnecke" will be ready to be planted, the other patch has to wait till the fall.

The planned willow-path might have to be relocated, details to sort out in the new school year. Advisors from "Grün macht Schule" recommend to start with small and easy to maintain projects like a weather station. Another good idea is to integrate artwork into the styling of the campus.

# Update HS meeting point

The physics department helped with producing a little film about the fire behavior of the material that is planned to cover the benches. The lady in charge at the Bezirksamt is in favour of including the bench into the fire control concept for the school. The responsible engineers now have the final say, their final decision might take some time.

In addition to their approval we need a concept for moving the lockers that have to make way for the bench (where do they go? is new location reconcilable with fire regulations?).

If approval comes during the next school year we could either start with small benches to check out acceptance or move lockers in one of the shorter vacations.

#### 5. Miscellaneous

#### Communications

There was a meeting of the administration and representatives of various bodies of the school community. Katja Hippler-Gromis is now the "super administrator" of this page but the a.m. bodies are welcome to submit contributions. VEREIN still has to decide on if and how to get involved.

VEREIN website: Tony will update and maintain the website with the existing software and should at times remind project managers, event organizers a.o. to submit contributions. Someone to redesign and reorganize (new software?) the website still has to be found.

#### ■ Ehrenamtspauschale

There are two requests for the Ehrenamtspauschale of 720 € for 2014: Susanne Volkmer for locker maintanance Dagmar Hoppe for organizing Fun Day

### > approved unanimously

#### ■ Grills for the school

The school needs new grills for various events. As discussed in November 2013 the VEREIN would prefer gas grills that are much easier and less dangerous to handle than charcoal grills. According to the latest "Stiftung Warentest" magazine Weber grills are the best. Availability of grills at OBI has to be checked, quick action might be necessary. Details to follow.

official meeting ends at 9.30 pm, informal talks going on till 11 pm.

Save the date: First meeting in the new school year will be on Monday, September 22nd