

**Minutes Verein Meeting
December 1st 2014, 7.00 – 9.20 pm**

JFKS, Teltower Damm 87 -93, 14167 Berlin, Hausmeisterwohnung

Susanne Volkmer, Katharine Doeringer, Klaus Hentges, Susanne Vogel-Küntzle, Dagmar Hoppe, Marion Greeves, Tony László Vörös, Isolde Streit, Vinh Pram-Beinhold, Wendy Rohrbacher (9 voting members present, Tony left before the vote), Klaus Stein, Liz Goerl, Lynn Brinda, Thando Tilmann, Marion Patt, Herr Roth,
guests: Joel Colacchia (PN), Susan Brown, Alison Berger
excused: James Bell, Kimberley Schneidereit, Andrea Komes, Falk Wöhler- Morhoff
minutes: Susanne Vogel-Küntzle

The chair Susanne Volkmer opens the meeting at 7.10 pm.

1. Approval of Agenda

- approved

2. Approval of minutes from board meeting October 29th, 2014

- approved

3. Meet PN representative Joel Colacchia

The VEREIN had invited co-editor of the Parent Newsletter, Joel Colacchia, because it was worried about the recent cost increase. Joel prepared an extensive handout and explains the reasons for the increase: bigger issues, color prints, 400 additional printed copies of the July edition as give-aways for new parents.

The goal and intention of the editorial team is to serve the entire JFKS community, so they want to extend the range of topics. They want to keep the issues at 32 pages, and the front and back in color.

With 170 printed copies per issue the projected costs for 2015 are 1,608 €, of which the VEREIN would have to cover **788 €**, thus the PN team request this sum.

There is some discussion about the PN's policy. With all due respect to the freedom of the press, the VEREIN asks the editors to consider that some topics (alcohol) on school grounds could be harmful to the reputation of the school, and that anonymous letters do not go together with the mission of the school.

The VEREIN treasurer thinks that the calculation of costs is too tight and proposes a subsidy of **1000 €**.

> approved unanimously
contingent to furthering the mission of the school

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4. End-of year updates on

► Thank-You reception

The event will take place on Wednesday, January 21st. There will be a music program (singer Kara Johnston a.o.) and each board member should bring a contribution to the buffet. Lists for helping hands will follow after the Christmas break.

► Bike racks

Three companies have been contacted for estimates, two are still to come, so the decision is postponed. 1,600 € have been earmarked for the racks. Set-up would be perfect during the Easter break.

► Security

Tony sent around a short summary of the status quo which is rounded up by the administration. Asset tags for electronic equipment is being taken care of by Frau Borschel. Herr Roth has repeatedly informed the ED about the increase of break-ins since 2012. The alarm system must be improved, one complete building is not covered yet. The Bezirksamt will take care of more lights but has no money for cameras, this is where the VEREIN could step in. Wireless cameras are 500 to 1,000 € each → do parents have to be asked before installation? Lights with motion detectors could help in the very dark corners of the campus.

Kimberley will team up with Tony to get approval for the cameras, she has already good contacts into the Bezirksamt.

► Ground covering plants around "the tree"

Herr Damann will take care of the planting in spring with plants from OBI.

► Request management

Requests for VEREIN subsidy still doesn't run smoothly. Herr Roth offers to put the request form into the school's cloud, where every teacher could access it easily.

Leah is working on a gift request form (mugs etc.)

A new filing system will be used to make follow-ups on projects easier.

► Website

Liz Goerl, the new website manager, introduces herself. She has already reorganized the left column and her goal is to make the website look more efficient. She welcomes cooperation and proposals. Welcome on board, Liz!

► Shop

The shop is running remarkably well. The revenues are considerably higher than the expenditures. There are still helpers needed for coming events!

► ES bench

Similar to the meeting point in HS Herr Roth would fancy a bench (or sort of) to enhance the scruffy corner in which the ES children now have to sit on mats. Marion and Dagmar will contact the Bezirksamt and check feasibility. Such a bench would be a good project for the Fun Run 2015, other possible projects being a beamer and/or LED lights for the aula.

► Schulengel

The Schulengel flyer has been ordered. Once it has arrived the organization will be more promoted at school events. The money from Schulengel will continue to support the libraries.

5. Miscellaneous

The form for tracking future projects will be presented in the new year.

■ Important dates

Wednesday, December 17th - Christmas potluck

Thursday, January 21st - Thank-You reception

Monday, February 23rd - VEREIN meeting

Tuesday, March 24th - Annual General Meeting

meeting ends at 9.20 pm