

Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.

Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.



John-F.-Kennedy-Schule
Teltower Damm 87-93 • 14167 Berlin

Minutes of The Verein meeting

Wednesday, April 5, 2017

at: John-F.Kennedy-School, Teltower Damm 87-93, 14167, Filmroom

Present were:

Board: Wendy Rohrbacher, Vanessa Hansen, Melissa Cattarius, Theresa Helou, Marion Patt, Susanne Volkmer, Klaus Hentges, Fionnuala Hoffmann, Tracey Tober, Sabine Widmaier

Excused board: Vinh Pham-Beinold

Also present: Buck Chisolm, Andreas Gleitze, Herr Roth, Allison Berger, Kimberley Schneidereit, Ludivine Mouton, Nelly Heidbrink, Anja Kamradt, Susan Brown, Katharine Doeringer, Kristen Winkler, Rüdiger von Kleist, Jacqui Bespolka

Jo Ann Stuhr excused

Meeting opened at 19:04 by chair Wendy Rohrbacher.

1.) Approval of agenda

- Agenda is amended to include Spooktacular and Lernwerkstatt. Agenda approved.

2.) Approval of minutes - of meeting January 12, 2017

- Minutes are amended – Sabine Widmaier was present at Jan 12 meeting. Minutes approved.

3.) Principal's Notes - Herr Roth. Senat discussion regarding JFK move from Bezirk to Senat. Vote at next Senat /Town Hall meeting. Security work - Kriminal Amt involved so that school security will be improved – guard(s) to check visitors, higher fences, cameras, more light on campus, new lock system most important, etc.. JFK now waiting to hear who will spend money for this: the District or Senat. Could be that teachers/students will have an ID to enter campus. Must check in/out.

4.) Treasurer - Klaus Hentges.

- Donations – Google, NHS, Erasmus
- Expenses – Membership fee to Landesverband Fördervereine €220 – this is double what we paid in past
- Replacement speakers-reimbursed by insurance
- Balance-2016 87,000€, now 75,000€

5.)Locker Committee – Buck Chisolm, Kristen Winkler

- Buck and Kristen main committee, Susanne in background
- Locker handouts to be given to students at bridge ceremony

6.) Requests

- **Traffic Committee**-Nelly Heidbrink and Ludivine Mouton. Nelly passed out detailed info packets. They are getting requests from parents to help improve BVG connections. Requests for: stickers 167.37€, banners 137.80€, speed sensor signs 4,145.39€. **Total of 4,300.55€** after previous deduction of Verein 150,00€. Positive meeting with Schweizerhof Schule next door – they would also benefit from the speed sensors. JFK parents do cause a lot of traffic and blocks. Banners/sensor signs would also benefit residents nearby. Sensor signs would be mounted on poles one south/one north. Permission not yet in writing, but verbal. Need funding before permission will be granted. Sign can show speed or smiley face. Ordnungsamt recommends smiley face not speed. Upkeep: every 10-17 days the batteries must be changed. Easy to maintain-ask Hausmeister or have a volunteer? Ordnungsamt maintains a different school's sensor signs, maybe this an option for JFK? Question - Could we choose one with a solar panel – price difference? Nelly will look into this for a comparison. Look at sensor signs on Dahlemer Weg which are much larger and possibly with solar panel. Signatures from the Bezirk important. Banners need an optimal location. Idea to write drop off zone on pavement instead of having banners? Question to have additional sign in English under German parking signs. Huge support from everyone on this. Thought to vote on maximum amount of support in case this is approved from Bezirk. 8,000€ for 2 speed sensors and all costs associated with them approximation.

VOTE: Vote of confidence for this project-up to 5000,00€ support once all is properly approved. Vote: unanimous – YES

- **Garden Day OBI.** Allison Berger. Garden Day moved from Verein to PC Board with assistance from The Verein. This year on April 22, 2017. Clean up, trimming including Vogel Schutz, new grass seed, dirt, fertilizer. PC wants to use Verein OBI account. (Day before Garden Day there's an offer from Elvos organisation for 1100€ labor to plant the grass. PC/school would cover that cost.) **Asking Verein for max of 600€ for items from OBI:plants,dirt, pots, grass seeds.** Chris Weiss might get students on community service to water or Thomas Werner a possibility. Grass a possible waste on playground with children trampling, is this necessary? Verein has spent a lot of money on sod grass in the past and it didn't last.

VOTE: 10 yes, 1 abstain

- **JFKS Rowing Club** – Arnold Schulze. Need better rowing outfits, 5 pcs. Total 500€, 100€ per student. If outfits would stay with the student, which percentage would we give them? 80% like in past for golf shirts, but this was much lower cost?

Should the outfits stay with the school if we support this? Arguments: they represent our school. The kids don't want to keep them after all. Need a general rule for helping every school team with outfits/trikots. Meet with sports department? Not all coaches willing to help keep up with the uniforms for the various sports teams. On competitive level, should the Verein help support them with uniforms? Option to buy the uniforms.

VOTE: Outfits stay with the club, 500€, kids have option to buy for 50%. YES unanimous

- **Odyssey of the Mind.** Kristen Winkler, Nelly Heidbrink. 5th/6th graders, won German finals, going to Michigan for World Finals 1850,00€/child. Asking Verein for 200€/student, 7 students, **total of 1400,00€**. Herr Roth would appreciate Verein support, because he cannot use ES school money for just a few children to support this.
VOTE: 1 ABSTAIN, 10 YES
- **Alarm for Aula Beamer/Speakers.** To prevent further theft. 2086,78€ for alarm and for monthly Telefongebühr 2,99€/month. Chain and lock around it as a decoy in addition. Where/who should it call when it goes off? Beamer/speakers more than 40,000€ worth.
VOTE: unanimous YES
- **Foundation for 5 entrance class boxes.** 2353€ cost. Boxes for outdoor toys laying around as a fire hazard.
VOTE: 1 against, 10 yes parents need to know it comes from the Verein and all parents paying for this.
- **½ round bench for outside cafeteria in Wirtschaftshof.** Should this be a Fun Run project? 3094€ BEFORE SUMMER BREAK
VOTE: 3 yes, 1 abstain, rest no. Will be a Fun Run Project.
- **Sport Verein Anniversary party.** Borrow glasses from Verein.
VOTE –Yes unanimous
- **Spooktacular.** K. Schneidereit. 1000€ advance(loan) for supplies to buy in US over Easter break. She doesn't want to spend her own money.
VOTE: Unanimous yes
- **Lernwerkstatt. Anja Kamradt.** Workshop for Pilot program (time management, etc...) Aug 14th & 15th, 2017, as help to students transitioning to next grade level up. Only need The Verein to help sign contract 1500€. Can be cancelled by mid June if not enough students. Parents have to pay by mid May, so no fear of money lost.
VOTE: no cost involved – unanimous yes
- **Herr Roth's Farewell Party.** K. Schneidereit. Small Aula. June 9. 50€ OBI, 350€ paper products and drinks, 400€ total. Should meet what we did for Mr. Pothen. Should Verein also pay for wine Herr Roth wanted to supply? Gift is a bust of John F. Kennedy.
VOTE: Unanimous yes

7.) Briefing of Auditors – Rüdiger von Kleist, Katharine Doeringer

- Explanation why we need an audit. Verein Tax exempt, but carries responsibility. Money must be spent on purpose of the Verein. An audit from Finanzamt only if Verein has a large donation. If Verein audited at some point, Gemeinnützige status must be preserved, therefore inside audit. Shop has to pay taxes, so must prevent any kind of tax fraud. Shop must stay separate and stay – no profit no loss. 2 signatures is a rule for any Verein money spent. List of requests – amount, project, etc... mandatory for the auditors to have and for Andreas Gleitze. Transparency key: who did what.

5.) Miscellaneous

- Flea Market. May 21. Marion Patt and Dagmar Hoppe in charge.
- Farewell Party for Petra Rose in Late Birds. PC asking: Can Verein open bank account?, for donations, and whether Verein would team up with them (PCBoard) to help and how much? Late Birds is part of the Friendship Center. Could loan items – glasses, tables, etc., but no money is final decision.
- Parent Newsletter – Jacqui – Verein asking PN to cut down copies down from 150 to 100.

6.) Projects-who does what?

- Prepping room before/after meetings – Susanne helps with after
- Display case – Theresa Helou and Jo Ann Stuhr
- Membership Drive – Vanessa Hansen
- Shop-Sabine Widmaier
- Class money – Wendy Rohrbacher & Vanessa Hansen
- Website – Theresa Helou
- Liason to Fr. Borschel – Kimberely Schneidereit
- Lockers – Buck Chislom and Kristen Winkler
- Supply Kits – Theresa Helou, Alexandra Reece, Vanessa Lestingi
- Fun Run- Vinh Beinhold, Theresa Helou, Melissa Cattarius, Tracey Tober, Wendy Rohrbacher, Jacqui Bespolka
- Freiwilligen Pass – Vanessa Lestingi
- Security – PC
- Digital Overhaul – finished
- Deck – finished, Theodora
- Playground addition to ES – Borschel, Schneidereit

Meeting ends at 21:06