



Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.

John-F.-Kennedy-Schule Teltower Damm 87-93 • 14167 Berlin

Minutes of The Verein Meeting

Thursday, 23 May 2018

at: John-F. Kennedy-School, Teltower Damm 87-93, 14167, Filmroom GR117

Board Present: Tracey Tober, Katrin Lührs, Melissa Cattarius, Buck Chisolm, Theresa Helou, Vanessa Hansen, Nelly Heidbrink, Fionnuala Hoffmann, Karrie Riemer

Excused Board: Adrian Ludwig, Vinh Pham-Beinhold

Representing School Administration: Mr. Salzer, HS American Principal & MD

Also present: Jacqui Bespolka, Susan Brown, Andreas Gleitze, Marion Patt, Lisa Ward

Meeting opened at 19:08 by chair Tracey Tober.

1.) Approval of agenda

- Agenda is amended and approved. Added request.

2.) Approval of minutes - of meeting April 26, 2018

- Minutes approved.

3.) Request. ES Library German books. Maren Lage presenting. German budget not as much as the trust fund budget has been. €5.000-6.000 German budget & it's been delayed. This year we've only had one order & if our German book level falls behind the English level of books, it would be a shame. Basically our school would be delayed one year in getting new up to date German books. We need our library to be bilingual and up-to-date. Asking for 1000€ support from Verein to order the German books. Vanessa asked about having parents donate. Maren says the library does receive a lot of donations. Need hard back, not paper back. Used book sale Monday-Thursday last week of school.

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Fax 030-90299-6377, www.theverein.com, email: info@theverein.com President: Tracey Tober, Vice President: Katrin Lührs, Treasurer: Buck Chisolm, Secretary: Melissa Cattarius **Bankverbindung: JFKS Verein, DKB, IBAN: DE73 1203 0000 1020 1856 49, BIC/SWIFT: BYLADEM1001**

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4.) Moment of silence for Kurt Schnauk. Nelly said a few words about Kurt Schnauk and his kindness and philanthropy in the community and school. He will be missed.

5.) Request. Career Day. Miles from Student Council presenting. SC asks parents & community members to come and present their career that day. SC would like to give each speaker a present – school mug (6€ ea). There's a reception and the present is given then to each speaker. Career Day is last Tuesday (June 26) of school year. He'd like to have more publicity for this day. All students from 7-11th grade can sign up.

6.) Principal's Notes. Mr. Salzer.

- Trust Fund board meeting – Thomas Werner will now have a mini job for 1 year as activities coordinator for the ES.
- Thank you for the coffee morning.
- Vanessa asked if we have all teachers needed for next year?? Physics German teacher needed. Americans 6 new.

7.) Student Council – David, President. Didn't show up.

8.) Treasurer's Report – Buck Chisolm. 36.000€ in obligated funds. Still have a nice balance after that.

9.) Projects

- **Awning/Half bench/Wave benches** – Kimberley Schneidereit absent. Tracey spoke in her place.
 - Deck: rat problem is being worked on. Three contractors are sending offers. Could be between 5-7.000€. If not fixed, Gesundheitsamt said deck will have to be dismantled. Bezirksamt paid for fencing during extermination.
 - Awning is finished. There was a small ceremony. Remote control is with Hausmeister. Perhaps there should be a second remote?
 - Half bench is finished.
- **Fun Day-** Theresa Helou. Buck updated electronic form to register for a booth. funday@theverein.com email for questions. Booths ordered. Need a volunteer to head the Verein Prosecco stand. Fionnuala will run this. Need someone from Music

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- Department to run the Coffee House. Lucy Kelly has done this in the past. All proceeds go to Music Dept. Other booths get 75% of proceeds 25% Verein. Theme is geared toward Technology. Poster already together.
- Security-Katrin. 1 offer: 840€ for 8 people for entire day. Less than last time (1300€). This company providing security for the Art Show.
 - Website Update – Buck Chisolm. Buck has access now. Biggest challenge is online registration which is not working probably due to updates required.
 - EU data protection. Information will also be on our website accessible by a link. Denise is there to help, could be we need to hire her to help sort this out if she doesn't volunteer. Fionnuala asked why we pay for a website when we could do it ourselves.
 - Traffic Committee Update. Nelly Heidbrink. She and Anja Hollmann met with a Green Party politician. Funding for speed sensors has been approved should come through, just waiting while it's being discussed. Must continue to follow up. This could happen in the summer 2018.
 - ES Planners. Jacqui Bespolka. She's waiting on message for the book from Mr. Cortinas, but hasn't the time to write something. Second grade going on to third grade excited about planners.
 - EC T Shirt. Friday is German Orientation Day. Anja Hollmann will be present. The EC Tshirt we wanted to offer as a present for joining the Verein is not happening. Instead a school sport bag from the shop will be given as the present. Tracey will confirm with Anja.
 - Supply Kits – teachers not interested. We will not do them.
 - Student Wellness. Vanessa Hansen. First week of June is deadline for books. Mobbing, cyber bullying, depression, anxiety, meditation for ES and HS and for parents.
 - Liz Görlitz decided to not continue the Membership part of book keeping. Buck will take this over until we find a replacement.
 - Flea Market. 189 sellers, despite rate of 15€/table instead of 10€ as before. Community service kids needed to carry tables. Refuge home will not be present this year.
 - June 11 next Coffee morning.

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10.) Requests

- ES Library – German books. As explained at beginning of meeting. 11 yes. Approved.
- Student Council – Career Day. 43 mugs. 260€. 11 yes. Approved.
- Russia 11th grade LK Fahrt. 1 American teacher and 1 American student need visas in order to go. The German teachers and students do not need a visa. The cost is 170€ for 2 visas. The trust fund will not pay it because it's a trip that's not required. Vanessa suggests we vote separately: for student as financial needs and teacher vote on in meeting. Vote on both visas Yes 3. 8 no.
Just the teacher: 10 yes 1 abstain. Approved. Student must apply as special needs request.
- Locker Committee – locker cleaning over summer. Buck Chisolm. 1300€ first bid. Company last year charged 1800€. 11 yes. Approved.
- Website refresh money commitment. Email vote to be sent if Denise will be asked to help with the website.

11.) Miscellaneous

- Student Council wanted to come to discuss interests on how funds are allocated, but no one from SC showed to speak to us.
- Screenagers screening on June 5. A general screening in fall.
- A big thanks to Nelly for organising the coffee mornings!!!!
- School shop. Present at ES concerts, Art Show and Flea Market. Meeting next week to discuss new designs and orders.

Meeting ends at 20:29.

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