



Verein der Eltern und Freunde  
der John-F.-Kennedy-Schule zu Berlin e.V.  
Society of Parents and Friends  
of the John F. Kennedy School Berlin e.V.

John-F.-Kennedy-Schule Teltower Damm 87-93 • 14167 Berlin

## Minutes of The Verein Meeting

Thursday, 20 June 2018  
at: Melissa Cattarius, Salzachstr. 56b, 14129 Berlin

Board Present: Tracey Tober, Katrin Lührs, Melissa Cattarius, Buck Chisolm, Theresa Helou, Vanessa Hansen, Nelly Heidbrink, Karrie Riemer, Vinh Pham-Beinhold

Excused Board: Fionnuala Hoffmann, Adrian Ludwig

Representing School Administration: no one present

Also present: Lynn Brinda, Andreas Gleitze, Anja Hollmann, Hans Over, Marion Patt, Wendy Rohrbacher, Kimberley Schneidereit, Kristen Winkler, Katharina Heidrich-Dougherty

Meeting opened at 19:16 by chair Tracey Tober.

### 1.) Approval of agenda

- Agenda is approved. Changes – Mr. Salzer couldn't be present.

### 2.) Approval of minutes - of meeting May 23, 2018

- Minutes approved.

**3.) Treasurer's Report – Buck Chisolm.** Showed report of numbers. All promised funds, proposed expenses, projected income presented. Kimberley asked about Klettermax – this will be added to the spreadsheet.

### 4.) Projects

Society of Parents & Friends of the John F. Kennedy School e.V. eingetragen im Vereinsregister Charlottenburg Nr. VR 3259 NZ • Steuernummer: 27/680/59492, Teltower Damm 87-93, 14167 Berlin,

Fax 030-90299-6377, [www.theverein.com](http://www.theverein.com), email: [info@theverein.com](mailto:info@theverein.com) President: Tracey Tober, Vice President: Katrin Lührs, Treasurer: Buck Chisolm, Secretary: Melissa Cattarius **Bankverbindung: JFKS Verein, DKB, IBAN: DE73 1203 0000 1020 1856 49, BIC/SWIFT: BYLADEM1001**

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- **Deck Update** – Kimberley Schneiderei. Company trying to close all holes in deck, but not completely acceptable. Some of materials used not working well, but should be fixed this week. Company has not yet been paid. Third week of July – Klettermax is coming to remount wave benches, other stools being refurbished. This will be installed from close to the Hausmeister office around to the music building. Security booth will be put where the bushes are now. Our project will be completed even if the security booth location will in the future cause issues. Mr. Salzer is in favour of the Verein finishing this project.
- **Fun Day. Theresa Helou.** 28 Stands signed up so far. Shop needs to put in form-Melissa Cattarius. Need someone to look into Magic Mountain, this is lacking so far. Bouncy castle? Security, booths, red cross all arranged. Volunteers for info desk etc... still needed. National Honor Society students will help volunteer. Fionnuala is running the Verein marguerita booth this year & it will be close to the stage. Verein application forms will be available at Shop booth and Verein booth that day. Rodeo Bull? Vinh-affle-asks for help with sponsors. Nelly asked for the form letter asking for support from sponsors.
- **Website Update. Buck Chisolm.** Currently being refreshed. All programs now up to date, was neglected. Membership online form works!!! Thanks Buck! Denise says data protection needs to be addressed. The Exco will handle this with Denise. Forms online updated to 2018. Pdf registration option will also be added. Shall we have a calendar? Overall reaction is no, JFKS calendar is enough. Simple list of meeting dates would be nice to have and board member names. Board ok with that.
- **Orientation Day. Tracey Tober.** August 17. 12-16Uhr. Verein table next to PC table. Tracey will buy the cake. Tracey needs helpers. Theresa will have Late Birds table, will get poster together of all different organisations associated with the school. Locker table also there. Shop will also be open.
- **Welcome Faculty Meeting for new teachers. Melissa Cattarius.** All in favour of the Verein taking this over. Shop will get this together.
- **School Shop. Melissa Cattarius.** Internet access wiring this summer not possible. Maybe a hotspot a possibility? Sum up needs only a working cell phone, but the cell phone connection is not great in the shop. Nelly suggests breaking a door through and have a terrace for more visibility. Hort giving up a satellite room – possibility?

## 5.) Requests

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- **Screenagers book order. Vanessa Hansen.** Books for student wellness – leadership, survival, depression, divorce, mindfulness. For teachers, students, parents, etc... For Screenagers she feels we need to be organised with Fionnuala and House Reil and should include Screenwise, social media wellness, mindful technology, etc.. Vote for 85€ for the books. Yes 9 votes. Approved.
- **Sound System. Fun Day** stage system – if we rent this, we need a manager as well which we have to pay for. Buck is looking into possibly buying a Sound System which we could use for any Verein event requiring a sound system. Renting: cost of stage without set up 960€, PA 718€, beer benches 162€, transport + bau 3004€, without Betreuer total, with Betreuer extra 320€. Buck's research: 850€ - 1200€ rental for one day. To buy: PA system: 2 speakers, 4 microphones, mixing board, 2 hook ups, cables = 1500€ one time. But someone has to man it and where do we store it? In 2 cycles of Fun Day we recover our expense. Buck and tech team can figure it out. 40€ extra for blue tooth connection. Hausmeister Wohnung possibly spot to store it, or the first year someone stores it at home. What if others want to use it?? Vinh asked about insurance. Standard 2 year guarantee. Music department has insurance – maybe we can combine it with them? Or Verein has policy for speakers in Aula – maybe can combine with that – ask Caroline Borchelt. Vote for approx. 1500€ to purchase this system. 9 Yes. Approved

### Miscellaneous

- **Lernwerkstatt. Andreas Gleitze.** 25 interested participants
- **Flea Market. Marion Patt.** 3600€ earned at Flea Market.
- **Thank you to Kimberley Schneidereit for all her wonderful work throughout the years!!!!**
- **Thank you to Wendy Rohrbacher for all her wonderful work during the years!!!!**

Meeting ends at 20:18.

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