



Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.

John-F.-Kennedy-Schule Teltower Damm 87-93 • 14167 Berlin

Minutes of The Verein Meeting
Thursday, 20 September 2018
at: 19.00 in Filmroom GR117 JFK Schule

Board Present: Tracey Tober, Buck Chisolm, Katrin Lührs, Melissa Cattarius, Vinh Pham-Beinhold, Theresa Helou, Fionnuala Hoffmann, Adrian Ludwig

Excused Board: Nelly Heidbrink, Vanessa Hansen, Karrie Riemer

Representing School Administration: David Krupski

Also present: Jacqui Bespolka, Susan Brown, Andreas Gleitze, Lisa Ward, Linda Passens, Veronica Strange, Carola Freze, Karoline Mask, David Willner

Meeting opened at 19:01 by chair Tracey Tober. A big thank you to everyone who coordinated Fun Day!

1.) Approval of agenda

- Agenda is approved.

2.) Approval of minutes - of meeting June 20, 2018

- Minutes approved.

3.) Principal's Notes– David Krupski

- Thank you to the Locker Committee for your hard work on the new lockers this summer and setting up lockers for all students at beginning of school.
- Fun Day was a huge success. Thank you from the entire administration to Tracey & team for your hard work
- Mac Lab – delayed for the moment bc there is no staff to implement it. Hoping to have a teacher coming back to help with this in the spring.

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Fax 030-90299-6377, www.theverein.com, email: info@theverein.com President: Tracey Tober, Vice President: Katrin Lührs, Treasurer: Buck Chisolm, Secretary: Melissa Cattarius **Bankverbindung: JFKS Verein, DKB , IBAN: DE73 1203 0000 1020 1856 49, BIC/SWIFT: BYLADEM1001**

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- Fun Run. For ES this is amazing. For HS not so, need a different idea. Let's think about this now. Maybe a swim-a thon or dance-a-thon or other sports event. Fionnuala feels we should ask the student council what they'd like & to involve them. Tracey will ask at the next SC meeting.
- Asking The Verein to support new rowing shirts when this comes into question bc this represents our school. David Willmer, the rowing coach & new teacher, presented his request for rowing shirts like the ones they have used in the past for their regatta. They printed around 100 shirts, 20 students have received one, 30 more will be handed out soon. The cost is 8,50€/shirt, total 850€. The students must be a member of the team and row for atleast 3 wks in order to receive a shirt. Original request is for 500€. Tracey asked if the remaining funds could come from the Sports Club. Vinh asked about the club members having a fundraiser to help pay for the shirts.
- Fans. Tracey asked Mr. Krupski about the fans Fr. Borschel would like to have for the HS. The 3rd floor is very hot & it would be nice to have fans.

3.) Treasurer's Report – Buck Chisolm

- Fun Day. There will be a small profit. Nearly all accounts are in.
- Our account is in good shape. Over €50,000. Less than €9,000 in bills at moment.

4.) Projects

• Locker Committee Report – Buck Chisolm

- New locker purchase / installation. Kristin was the impetus in getting the new HS lockers with Buck. The old lockers were given away for donations.
- Locker assignments for start of school year
- AGG and cleaning of lockers. Did not go well. Will search for a new company to do this next year. Costs around 1700€.

• Website

- Refresh complete

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- **Membership**

- The membership database is being updated. A large amount in membership fees should be coming in the next 1-2 months.
- Verification of membership. To verify the database, The Verein needs the excel sheet from the admin with all families at school, but we may no longer receive this from the school due to data protection. We need to know who all families are in order to see which children have left the school and no longer are members or families who thought they were members but were not officially signed up.
- SEPA initiative. SEPA forms need to be filled out by every The Verein member. This process is helping to clear things up with members/non-members issue.
- Discussion point only – Consideration of moving to a single membership fee (€71) at the AGM in March. We need to determine objections and begin to raise awareness and support. The fee is now 62€ for 1 child, 80€ for more than 1 child. This is complicated. The school no longer will give us a list of family names due to data protection. With children graduating, etc... it's difficult for our bookkeeping to keep up with the dynamic. A single fee is clear cut and much easier to handle. This must be voted on at the AGM in March. Let's discuss over the next months to find an optimal solution.

- **Fun Day overview** – Theresa Helou & Tracey Tober. Fun Day was a huge success. The only booth which didn't come through was Student Council. That will be addressed with them, they need to step up. Lot of positive feedback from the teachers. Excellent weather. Raffle and silent auction were a huge success. Perhaps we can plan a Gala. Left over raffle gifts in Late Birds ready for pick up. If not picked up, we can plan a silent auction for them.
- **School Shop** – Melissa Cattarius. The school shop is thriving. We have a few new volunteers: Kim Douglass, Karrie Riemer and Jeannette Weichhardt. We are making new orders including new items like umbrellas, a retro hoodie & bag, key chains and Christmas ornaments. We will hopefully soon be able to introduce use of EC cards, so customers can pay not only in cash, but also with their card.

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5.) Requests

- Chrome books – Sam Kleinmann – **request pulled back due to lack of internet**
- Rowing T shirts – David Willmer – Sports Club - 500€ original request amount, actual amount for 100 shirts 850€. Voting on 500€ 8 yes, 0 no. Approved.
- Website – Buck Chisolm - additional work required (https). Our website needs to be secure. Asking for max of 500€ to have this work done. Vote. 7 yes. 1 abstain. Approved.
- 8th grade ski trip rental cars & loan – Herr Müller. Asking for money to pay for the car rentals and a loan to reserve the facility for the 8th grade ski trip. An email vote will be sent out.

6.) Miscellaneous

- Traffic Committee – **Nelly Heidbrink – not able to attend meeting**
- Coffee Morning & Shop – Tracey Tober & Melissa Cattarius. Need to find a day to have this. Maybe School Shop can be open at same time. Will discuss after Fall Break.
- Screenagers – Fionnuala Hoffmann. Thank you for all the help and to the Verein for supporting it. A lot of positive feedback from the parents. Valuable to continue the conversation.
- Ronald McDonald House donation. Can we make a donation & do we want to?
- Freiwilligen Pass – Adrian. He is looking into this.

Meeting adjourned at 20:14.

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