

Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.

Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.



John-F.-Kennedy-Schule
Teltower Damm 87-93 • 14167 Berlin

Minutes of The Verein meeting

June 25, 2015

at: John-F.Kennedy-School, Teltower Damm 87-93, 14167, HS Bibliothek

Present were: Board: Susanne Volkmer, Katharine Doeringer, Klaus Hentges, Dagmar Hoppe, Marion Greeves, Vinh Pram-Beinhold, Isolde Streit, Wendy Rohrbacher
(Board excused: Leah Hecker, Marion Patt, Theodora Schnauck)
Lynn Brinda, Jo Anne Stuhr, Susan Brown, Andrea Komes, James Bell

Meeting opened at 19:15 by the chair Katharine Doeringer.

1. Approval of agenda

- agenda was approved

2. Approval of minutes -of May 7th

- Minutes have been changed to reflect that Lynn Brinda and Liz Goerl are in charge of the Freiwilligenpass.

3. Wiki

- James Bell explained the use of the Verein's wiki. The username is always the e-mail address given to The Verein. Leah will be the administrator. All relevant documents should be uploaded to the wiki for future reference.

4. Lockers

- coordinated by Ted Anderson with the homeroom teachers locks will be returned last week of school
- students will be issued index cards by The Verein to identify their locks
- clean up and repairs of the lockers will be issued organized and paid for by The Verein
- Andrea Komes will write an article on the lockers for the pn

5. Orientation Day

- will be organized by the welcome office, Annika v. Maydell
- The Verein (Regine) will provide cake. Kara Krull will support the student helpers by providing drinks and pizza.
- The Verein's tables: supply kits (Leah), FunRun and membership (Dagmar and Wendy), lockers (Katharine and Susanne), shop (Isolde, Marion and Regine). Helpers will be needed – e-mail will go out
- 400 new flyers will be printed (Dagmar), It was decided to add the bank details

6. PN

- The Verein's flyer will be added to the June issue of the parent newsletter which will be distributed to all new parents.(Andrea) → 40 €

7. FunRun

- Fun run will be 18th of September 2015
- Theme: Outdoor activity, goal: increase outdoor possibilities, advisors: students, admin., sports dept. (Herr Buteman)
- there will be a teacher obstacle course (Frau Ontrop)
- The Verein will organize trophies (Theodora) and a pizza party plus donuts (Vinh)
- fundraising for Abi/prom/Texas exchange (Hr. Illmer)
- t-shirts with a new design by Sabine Widmaier will be ordered by Marion G. Sponsors: Riller & Schnauck
- posters & flyers will be designed by Sabine Widmaier
- there will be a stand with goodies and buttons to introduce the entrance classes to fun FunRun Susanne and Katherine will introduce the EC parents
- water might be sponsored by Coca Cola
- there should be 2 volunteers per class (Vinh)
- program: music, cheerleaders, technician (Wendy)
- teachers and volunteer parents will receive a logo bag (Marion)
- 6000 € Vorfinanzierung (Klaus) → **approved unanimously**
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8. Supply kits

- Leah is helping the supply kit project again. She will need packers and will send out an e-mail

9. Shop

- shop made 1500 € in June alone, thanks to volunteers the special evening sales were very successful. The shop will be selling all morning on the last day of school

10. Requests

- Herr Martens asks to print the books which he published with students and Frau Röschel to use them in class and as gifts → **approved unanimously**
- Kimberley Schneidereit , € 500,- for materials for Spooctacular (Frankenstein Lab). Most likely the next Spooctacular will be a VEREIN event, the goal for most fundraising activities being coordinated by The VEREIN. → **approved unanimously**
- Klaus Hentges suggests: 'Übungsleiterpauschale' for university students to help Science Dept. with special activities like 'Mathe Olympiade', 'Jugend forscht', etc.. Intense discussion if the VEREIN should support a relatively small group of strong students. Klaus will work on concept with Science teachers and involve parents as sponsors. The wish was expressed that these students would help organize 'Lange Nacht der Mathematik' to extend the help to more students.
Suggested amounts : €200/month for 6 months // 2 students : **max. €2400,-** → **approved by 7/8 yes= 87,5%**
Klaus will inform the board of all steps of action.

11. VEREINsgeld

- about 8000 € were distributed in ES to homeroom and language teachers by Katherine and Susanne. Parent awareness of VEREINsgeld needs to be worked on continuously.

12. Ehrenamts pauschale

- Ehrenamts pauschale for Sabine Widmaier of max 720 € for one year → **approved unanimously**

13. Membership drive

- Wendy: The Verein was introduced at EC open door days, there will be The Verein's presence at Orientation Day, Info-Abend, parent evenings in ES and HS by presenting our bullet points (will be put on Wiki).
- A letter to all new parents welcoming them and asking them to join the VEREIN was written and signed by Herrn Roth and Susanne (Wendy to ask how it will be sent).

14. Bildungsspende.de

- parent request to add this to already existing 'Schulengel'. → **Declined**; we need to strengthen Schulengel more.

15. FEIN-Mittelzuschuss

- The VEREIN received € 2519,- for work on school grounds. Funding can only be used for material and has to be documented to the Bezirksamt by **October 15th 2015!!** Susanne had requested new bike racks (Marion P) and bushes/greens (Marion G).
- Bike racks are already ordered. Marion G will send more info before ordering. We need to organize man power !

16. HS library German books

- do not need to be VEREINs funded; request should be handed in to Schoolbook fund (Katja?/ Librarian?)

17. Miscellaneous

- present for Klaus to thank him for his hospitality hosting the farewell party for long time board members

Meeting adjourned: late

Minutes: Susanne Volkmer