

Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.

Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.



John-F.-Kennedy-Schule
Teltower Damm 87-93 • 14167 Berlin

Minutes of The Verein meeting

Monday, November 2nd 2015

at: John-F.Kennedy-School, Teltower Damm 87-93, 14167, Hausmeisterwohnung

Present were:

Board: Susanne Volkmer, Katharine Doeringer, Klaus Hentges, Leah Hecker, Dagmar Hoppe, Marion Greeves, Vinh Pham-Beinhold, Marion Patt, Isolde Streit, Wendy Rohrbacher

Katja, Gromis, Jo Anne Stuhr, Thando Tilmann, Sabine Widmaier, Rüdiger von Kleist, Reinhardt Roth, Isaac Dye, Melissa Cattarius

Meeting opened at 19:03 by the chair Susanne Volkmer

1. Approval of agenda

- Reinhard Roth adds info about the new Wilkommensklassen to the agenda.

2. Approval of minutes -of September 28th 2015

- Minutes are changed to reflect that - the mindfulness project was approved only conditional of the school conference's approval, - that the names of Vinh Pham-Beinholdt and Katja Hippler-Gromis have been misspelled, that the planting of bushes in the school yard happened on October 10th 2015.

3. Wilkommensklassen

- Reinhardt Roth informed The Verein that 3 Wilkommensklassen, (1 elementary school, 2 high school according to the Schulaufsicht), will be established at JFKS in the next weeks. Probably mostly children from Syria. Only children named by the Schulaufsicht can be accepted at JFKS.
- What can The Verein do?
- Wait and see what the situation of the refugees and their families will be.
- HS teacher Johannes Lueck will head an integration committee.

4. Treasurer report

- Treasurer Klaus Hentges: The Verein is now qualified to accept donations from Google employees (Google has a program that will match any donation that they're employees give to qualified charities)
- Treasurer proposes that amounts up to 200 € can be approved by the officers to ensure swift solutions. Vote to be held later in the evening.
- How to deal with the commercial endeavors (shop, supply kits)? Idea: Recurring costs/balances should be dealt with by treasurer, bookkeeper and individual project managers in a quarterly intake/costs report.
- Financial results of FunRun 2015: 35.000 € as of now in wired in accounts. Total amount 2015: 84.000. Earmarked amounts: 34.000. This means a raise of 6% to previous FunRun.
- Dagmar Hoppe has a proposition what use the FunRun money could be put to: what to do with FunRun money. Idea: convert area behind Haus Reil into a patio. Discussion.
approved to move forward with exploration of possibilities by 9/10 yes = 90%

5. Thank you event

- Thank you event scheduled to take place January the 15th. Project manager: Dagmar Hoppe, Team: Wendy Rohrbacher, Vinh Pham-Beinholdt, Leah Hecker, Lynn Brinda. First hour speeches, afterwards disco. Verein board makes finger food buffet. Send out 100 cards for sponsors, admin, Bezirk, teachers, etc. by December 17th. Reminder e-mail by January 5.
- Asking for 500 € for various costs. **approved unanimously**

6. Membership drive

- Wendy Rohrbacher: suggestion for an elementary school project: The Verein could buy the flower bulbs for the parents. Leah Hecker points out that then the elementary school supply kits will provide even less value, as the bulbs are part of the kits.
- A sports and games day for the ES in spring was suggested by teacher E. Hoedt.
- Letters to the elementary school families worked well, 9 new members signed up.

7. Shop

- Marion Greeves: the shop needs someone to bring the cash to the bank once a month. Possibly Melissa Cattarius.
- The school shop mission statement is handed out.
- Date needs to be found for the shop spring cleaning.
- Jo-Ann Stuhr: the shop is hard to find, is it possible to make it more prominent?

8. Guidelines

- It is agreed to add evaluation to the project sheet.

9. Website

- Leah Hecker will head digital overhaul project.

10. Miscellaneous

- New project manager for display case: Jo-Ann Stuhr
 - New project manager for clean up duty before and after meetings: Vinh Pham-Beinholdt
 - Security project : Leah Hecker and Marion Patt have appointment with Frau Waldschütz.
 - PN- contact: Andrea Komes
 - Christmas tree decoration: Susanne Volkmer
 - 200 € rule (see Treasurer report) is discussed. Tabled.
 - [17.th](#) of December x-mas party: Wendy offers to host
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- The next meetings are scheduled for:
 - Friday, December 17th 2015, Christmas party, location tba
 - Thursday, January 7th 2016, Hausmeisterwohnung

Meeting adjourned: 21.34

Minutes: Leah Hecker