



Verein der Eltern und Freunde
Berlin

John-F.-Kennedy-Schule Teltower Damm 87-93 • 14167

der John-F.-Kennedy-Schule zu Berlin e.V.

Society of Parents and Friends

of the John F. Kennedy School Berlin e.V.

Minutes

Wednesday, May 27, 2021

on Zoom

Present: Jacqui Bespolka, Katrin Drakulic, Buck Chisolm, Lia Rigamonti, Kasia Kedziora, Kim Douglas, Vinh Pham-Beinhold, Shannon Callahan, Theresa Helou, Eva El-Alfy (Kim had to leave at 20:00, Lia at 20:07)

Excused: John Mask, David Krupski

Meeting started: 19:09

1. Approval of Agenda

9 yes

1 abstention

2. Approval of Minutes of the last meeting

9 yes

1 abstention

3. Note from David Krupski

- he excuses himself for not being able to attend in person and sent his note in advance in writing
- Mr. James Raygor, the Verein-sponsored IT-Mini-jobber is a great help; Krupski asks the Verein, if we would be willing to finance another whole year for this Minijob position for Mr. Raygor
- He supports the request from the library (see requests): they have requested holders for smartphones to be used as VR devices, which could be used for Anatomy, History, Geography, Art, and Biology to create interactive lessons.
- The IDEAS club has been putting very nice podcasts and would like to update their podcast equipment (see requests)
- The admin will ask the Verein for support for an end-of-year-event, details will follow
- Krupski would like to use the remaining money from what was pledged for the HS technology update for 50 pieces of upgraded Memory Cards for already existing desktop computers (see requests)



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- for the fall he would like to request one more set of 30 Chromebooks with cart for the HS.

4. Report from the President - Jacqui Bepolka

- Update on the Verein Notice Board in the school: we need to make sure to update it and keep it updated regularly; Theresa's info graphic could be put in and other info about the Verein; the articles from the parent newsletter about the Verein could also be cut out and put in there

- Kim will come up with something to put into the packet which is send to the Entrance Class parents

- Planner committee: who can take over the sale and the distribution from Jacqui? Will be asked again on Telegram

Verein meetings: Thursday seem to be not so good for the administration, so it would be great to go back to holding meetings on Wednesdays

Verein end-of-year meeting: maybe plan to meet outside with a glass of wine to celebrate; Katrin is willing to host; we can organized this via Telegram

5. Report from Treasurer – Buck Chisolm

a) Account balances as of 27 May 2021:

Sparkasse:	€ 81,696.50
PayPal:	€ 3,043.47
Totals:	€ 84,739.97
Total authorized expenses:	€47,916.04
Projected balance after planned outlays:	€33,475.58

b) Uncollected dues 2020-2021 €10,275.00. (137 members)

c) Report on membership: Currently membership 746



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Procedures for submitting funding requests

- d) Requests to be processed at monthly meetings with occasional ‘short fused’ discussion / vote to be conducted via email. Desire is that all board members are engaged in discussions and consensus is reached as to what is being voted.
- e) Kasia K. will undertake a rework of the funding request form.
- f) Reach out to ES/HS to offer training/guidance to teachers on best procedures on requesting funding from Verein

VGB Versicherung – courtesy brief to board about contact from this group and determination that we need take no action.

Tagesspiegel Subscription / Magazine subscriptions

- g) Michale K. (HS Library) advises that this paper is not much used. Motion from Buck C. that we no longer fund this item.
- h) Buck C. is investigating some long-term reoccurring bills for magazines (Geo and Art dept). It appears that this was funded in 1999 and investigations are underway to see if since that time the Senat budget provides for such purchases. Defer discussion to June 2021 meeting.

Report on lockers

- i) Committee on track to (a) empty lockers in June, (b) professional clean in July, (c) removal of 216 old lockers in June and (d) installation of new lockers in early August.
- j) At present, Orientation Day is for new students only. Approximately 30-35 in HS but committee will be on site to process this new families including Verein membership.

6. Requests

- a) HS IT purchase (hard drives / RAM) (David Krupski)
Upgrading 50 desktops RAM, asking for 2.299,50 Euro (the rest of the already pledged HS technology money)



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10 yes

b) IT Item reimbursement (David Lazar)

asking for 29 Euro for screen capture software reimbursement

Screencastify

10 yes

c) asking for up to 400 Euro for microphones for the IDEAS club. Voting for up to 400 Euro

10 yes

d) Request from Library

250 Euro for cardboard goggles VR

9 yes

1 abstention

e) Bike repairs

250 Euro more will be needed to pay for Travis's labour and spare parts to get the Verkehrsschule bikes up to working standards

10 yes

f) hoodie for seniors

52 Euros for hoodies, they were quoted a lower price and now miss 102 Euro. 50 Euros will be covered through other fundraisers

10 yes

g) financial aid for the reception for the graduation class

asking for 200 Euro (any left-over money will be given back to the Verein)

10 yes

h) AP chemistry workbooks



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asking for reimbursement for 6 students who have paid for their AP Chemistry workbooks, costing 29 Euros each; Chemistry department, trust fund, admin all declined

174 Euro

2 abstentions

7 no

The Verein board advises that these costs should be split evening by all the students in the class

i) Locker committee asks to be pre-approved to spend 250 Euros if they have incidental expenses and then be reimbursed to no have to ask for very small sums. This would only be valid until end of September, for Buck and Kristen

8 yes

1 abstention

7. Miscellaneous

- Thank you to Lynn Brinda and Jennifer Pedussel-Wu for their great zoom meetings for graduating students.
- Jacqui suggests that we could get Thank You Cards (Postcard size) printed; she will get a quote and a design
- Thank you to the teachers - David had mentioned that the admin will plan something; this is still in the planning phase, Jason and Rike Ablang will be asked to do the design and to hand in invoices of their designing work (also for the yard signs for the Graduation class)
- Membership fee: only two people have complained about the height of the membership fees; this will not be brought up for discussion

Meeting adjourned: 20:34