



Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.

John-F.-Kennedy-Schule Teltower Damm 87-93 • 14167 Berlin

Minutes
Wednesday, May 18th, 2022
JFKS Aula

Board Members Present: Lia Rigamonti, Tanja Maka-Magill, John Mask, Eva El-Alfy, Robert Erlbaum, Shannon Callahan. Kim Douglass, Lisa Ward, Theresa Helou

Board Members Excused: Jacqui Bespolka (John has proxy), Vanessa Lestingi (Robert has proxy), Kasia Esteves (Kim has proxy)

Members Present: Erin Hale, Clemens Schmid, Thomas Rudert, Nelly Heidbrink, Neil Shivers, Gabriele Kroos, Katy Williams, Nura Quneshi, Lindsey McClintock,

Meeting started: 19:06

1. Approval of Agenda

11 yes
1 abstention
0 no

2. Approval of Minutes of the last meeting

10 yes
2 abstention
0 no

3. Report from the Executive Committee – John Mask

a. Notes from the Administration - Erin Hale

ES Lockers – There is a need to close the loop on the cleaning arrangement for the ES lockers.

TH: This was voted on in a previous meeting, but a quote was never obtained/verified from the company doing the HS lockers.

The quote for ES Locker Cleaning will be located and voted on following this meeting. This will likely require a vote via email and will be captured in the



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next round of meeting minutes.

Erin expressed thanks to all those who are working to make the Flea Market happen this year. She offered help. EE asked to ensure campus is open on Saturday in order to mark all table locations throughout campus prior to Sunday's event.

b. Student Council – Clemens Schmid

The Structural Committee has made a proposal to conduct a fundraising. This proposal will be forwarded to Ms. Hale.

RE: Update on Water Fountains – a meeting will be held next week with decision makers. So far feedback is positive to find a permanent solution for water fountains in the school.

c. Verein Meeting Dates for the upcoming school year:

13.September 2022
11. October 2022
15.November 2022
13.December 2022
17.January 2023
14.February 2023
21.March 2023 AGM
18.April 2023
9.May 2023
13.June 2023

*Room reservations must be confirmed by Administration (EH) and entries made in the school calendar (EH).



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4. Report from the Treasurer – Robert Erlbaum

- a) Access to bank accounts is still an ongoing process due to delays with the Notar execution of entries in the Verein Register. Exact amount of budget remaining for the school year is not known at the moment, nonetheless, it is clear that initiatives need to be generated in order to spend our budget – within the Verein guidelines of course.
- b) School Shop procedures of budget management were evaluated jointly by the Treasurer and School Shop personnel. All existing procedures were agreed to remain in place as they have been.

KD: The School Shop needs a deposit card from the new bank account once it is set up for ease of managing cash.

5. Report from the JFKS School Shop – Kim Douglass

- a. We ordered coffee mugs and other supplies to restock our inventory.
- b. New bags from the Spectrum of Discrimination event are now on sale in the School Shop for €8. They are carbon neutral.
- c. The Shop will be giving away some older items for free at the Flea Market.
- d. This last month the School Shop made €675.

6. Requests

- a. Gabriele Kroos - 10th Grade Dance Funding Request. Total cost of request is €2.000.

0 yes
0 abstention
12 no

While the Verein Board regrets turning away anyone who takes great initiative to support the students and their activities, it is typically not the practice of the Verein to support social events. For social events, the precedent is that parents and students will raise their own funding for such events. So while this event appears very well organized, regrettably we cannot support it with funding.



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- b. Christina Reichert - Einschulung Ceremony Performance T-Shirts. Total cost of request is €581.

12 yes
0 abstention
0 no

The Verein should be mentioned in the program.

- c. Katy Williams - JFK-Verein-and-Mystery-Science. Total cost of request is €1.325.

12 yes
0 abstention
0 no

Katy Williams will ensure the payment is not an automatically renewing subscription.

- d. Parent Council Board - Sekt Empfang for Schule Ohne Rassismus Dedication Ceremony. Total cost of request is €250.

12 yes
0 abstention
0 no

- e. Simone Kaiser - Swim Teacher Funding. Total cost of request is €200.

11 yes
0 abstention
1 no

Note: The Verein should not be put in a position where it is funding basic needs of the educational system. This point should be raised by Simone Kaiser to the administration.



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- f. Lynn Brinda & Jennifer Pedussel - Thank you gift for Jennifer Draeger of a €100 Gift Certificate for volunteering her time for the last 6 years of Essay Writing Workshops. Total cost of request is €100.

12 yes
0 abstention
0 no

- g. Lynn Brinda & Jennifer Pedussel – Financial support to hold a College Essay Writing Workshop which is free of charge for students. Total cost of request is €200.

12 yes
0 abstention
0 no

- h. Katy Williams – Garden Sign for “Buck’s Garden”. Total cost of request is €100.

12 yes
0 abstention
0 no

- i. Erin Hale – Costs for reception for Career Day. Total cost of request is €135.

11 yes
1 abstention
0 no

- j. Matt Baidon – Request to fund give-aways from the School Shop for an AIDS Flag-Football fund-raiser event for 7-10 Graders.. Total cost of request is €100.

12 yes
0 abstention
0 no

- k. Katy Williams – Gifts for new teachers arriving August 1st. Total cost of request is in the form of an earmark for spending up to €1000.

12 yes
0 abstention
0 no



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7. Miscellaneous

- a. The funding approval at the April Verein Board Meeting (Request G) for the purchase of Yearbooks for departing teachers estimated the cost of yearbooks at €15 each. The order (and approval for funding) was well after the order deadline, thus the cost of each yearbook will be €20 for the Verein since our order was submitted late. The required number of yearbooks – according to Erin Hale – is 13. The funding approval in April was for a €15 Advertisement plus €300 for yearbooks. This amount will still meet our needs.
- b. A record must be kept of Teacher Orientation activities and maintained in a continuity file with the Verein Board. This will prevent any gaps in provision to incoming teachers each year.
- c. The Spectrum of Discrimination event was a great success. There was a bake sale, a raffle, a scavenger hunt, among other activities. Lots of positive feedback from the community as a result. A proposal was made about what to do with any money remaining after the event. This will be discussed internally by the Board.
- d. A proposal was made by SC that Fionnoula Hoffmann would be willing to collect unwanted items at the conclusion of the Flea Market for donation to helping Ukraine refugees and victims.

EE: At this time, unfortunately, the flea market table reservations are exceeding our estimated capacity. We also find it difficult to organize this just four days prior to the event. A direct communication prior to this meeting would have been ideal.

- e. The June meeting will be held at a private residence in order to provide a more festive atmosphere (e.g. BBQ). There will be no formal agenda. Any formal discussions required by the Board will be conducted prior to the June 22nd meeting.

Meeting adjourned: 21:20