



Verein der Eltern und Freunde
der John-F.-Kennedy-Schule zu Berlin e.V.
Society of Parents and Friends
of the John F. Kennedy School Berlin e.V.

John-F.-Kennedy-Schule Teltower Damm 87-93 • 14167 Berlin

Meeting Minutes
Tuesday, November 14th, 2023
JFKS Aula

Board Members Present: Jacqui Bespolka, Lia Rigamonti, Tanja Maka-Magill, Eva El-Alfy, Kim Douglass, Theresa Helou, John Mask

Board Members Not Present: Jean-Marie McKinney, Robert Erlbaum, Lisa Ward, Kasia Esteves

Members Present: Arthur East (SC), Robert Lenk, Christine White (PCB)

Meeting started: 19:03
Secretary/Schriftführer: John Mask

1. Approval of Agenda

7 yes
0 abstention
0 no

2. Approval of Minutes of the last meeting.

7 yes
0 abstention
0 no



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3. Note from the Student Council – (Arthur East)

- a. Nothing to report. Happy to be here.

4. Report from the President – Jacqui Bespolka

- a. Good evening. Nothing much to report after returning just yesterday from the fall break. Nonetheless, there are a few topics to discuss going forward.
- b. The Verein Board will provide gifts, coffee, and cookies the morning of December 15th to provide holiday cheer to the staff and faculty.
- c. Coordination is underway with the religious teachers to decorate the Christmas tree and setup the menorah.
- d. A date for Fun Run needs to be set as soon as possible in order to facilitate planning.

Discussion amongst the board led to the conclusion that the Admin should choose to avoid conflict with other events; however, the board agrees that the 2nd and 3rd Friday of September 2024 would avoid the busy first week of that month (Einschulung, Info Night, and various parent evenings).

- e. There are multiple positions on the board which will be up for a vote in the upcoming AGM on March 19th 2024. All members are encouraged to either volunteer to fill a position on the board or to look for other volunteers. There are multiple member-at-large board positions available in addition to the President, Treasurer, and Secretary positions.
- f. “Bringing fun back” community events - Robert Lenk is planning a running group to help bring the community together. Various options were discussed, mostly revolving around bringing together members of the community and beyond who are already running locally. This event should have a sponsor in order to organize communication and supplies when necessary. The Verein is ideal to fulfil this role.
- g. SEPA deduction will take place soon. The Treasurer will communicate to members ahead of the deduction so that they are aware.



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5. Report from the Treasurer – Robert Erlbaum

- a. JM: Robert is unable to join us tonight; however, I can report on the figures from the information he has provided me.

- a. Account Balances as of November 14th, 2023

Commerzbank:	€ 1.062,34
PayPal:	€ 3.043,47
Interactive Brokers:	€ 17.207,43
Interactive Brokers:	\$ 2.879,17
Total (Euros):	€ 21.313,24
Total (Dollars):	\$ 2.879,17
Total authorized expenses:	TBD
Projected balance after planned outlays:	TBD

6. Report from the JFKS School Shop – Kim Douglass

- a. New notebooks are available! They have a fantastic logo on the front with a splash and cost only €5.
- b. The School Shop will be open every week in December on Wednesdays 1-3pm and Fridays 8-10am.
- c. Lots of new items are available for holiday shopping.



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7. Requests

- a. Hollis Ball – Music Department. Rental for Radio Microphones for the December musical. Total Request is €1.500. The total cost is €1.849,26 and the music department will cover the difference.

7 yes
0 abstention
0 no

Note: The Board agreed that the Verein logo should appear as a sponsor in the program.

- b. Maren Laga and Nina Meden – Book Reading by the author for all first graders. Total request is €180.

7 yes
0 abstention
0 no

- c. Joanna Diemer – Funding for refreshments during a book reading for 10th and 11th grade students. The Verein will receive the proceeds from sales of the refreshments. Total request is €200.

7 yes
0 abstention
0 no

- d. Jocelyn Barrios – Supplies for an art class project: air dry clay, tape art, and print making. Total request is €213,28.

7 yes
0 abstention
0 no

- e. Family Needs Request – Funding to pay for a mandatory class trip to Ireland for 11th Grade Leistungskurs. Total request is €650.

7 yes
0 abstention
0 no



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- f. Family Needs Request – Funding to pay for AMI Honor Choir attendee. Total request is €800.

7 yes
0 abstention
0 no

8. Miscellaneous

- a. TM-M: Bildungstag sponsored by the Bildungs Akademy will occur on 25.11. Board members or interested volunteers are encouraged to attend.
- b. JM: The Verein Board Vice President, Tanja Maka-Magill, is helping JFKS Sports Club President, Puviy Manickam, to improve the Data Protection Policy as well as the implementation thereof for the Sports Club.
- c. JM: Verein Board and Parent Council Board have planned an informal meeting in December to facilitate collaboration.

Meeting adjourned: 20:42