

## **SPECIAL BULLETIN ON LOCKERS**

### **JFK HIGH SCHOOL BERLIN**

A locker is available for each student attending the John F. Kennedy high school (grade 7-12) for the purpose of stowing books, folders, and similar personal items. Lockers and combination locks are assigned to all students whose family is a member of the JFKS VEREIN.

1. Lockers are assigned by the VEREIN and the American HS vice principal and may only be changed with their express permission.
2. Lockers changed without permission will be opened and emptied.
3. Only assigned school combination locks are permitted; non-school locks will be removed.
4. Please treat lockers with care. No flammable items! Damage to the locker should be reported immediately to the administration.
5. In order to prevent theft or damage by a third party, the lockers must be locked at all times! Valuables and/or instruments should not be stored in the lockers. The school and the VEREIN assume no responsibility for the contents of the locker.
6. The security of the lock combination is the student's responsibility! Do not share the combination with anyone else. Do not allow anyone to watch you open the lock. Spin the dial after you close the lock.
7. The locker has to be completely emptied at the end of each school year for repair and cleaning. This is only true for other vacations if special announcements are made. Lockers not emptied for summer will be opened and all items will be removed and discarded.
8. The VEREIN reserves the right to revoke locker privileges and to empty lockers of students who do not comply with these rules, vandalize and/or whose parents are not members of the VEREIN.
9. A deposit of €10 (exact change please) will be collected for each combination lock on Orientation Day. The sum of € 5 will be refunded when the student leaves JFKS. The non-refundable €5 will be used for replacement of damaged locks.
10. **ALL THE BEST IN HIGH SCHOOL!**

For questions, please contact the Locker Committee at [lockers@theverein.com](mailto:lockers@theverein.com).