



The Verein Board Meeting - Minutes

Date & Time: October 1st, 2025 7pm

Location: in-person

Minute-taker: Haley Scribner

Moderator: Robert Lenk

Board members present: Robert Lenk, Haley Scribner, Ben Bowers, Carsten Casper, Lia Rigamonti, Puviyarrasan Manickam

Attendees: Carissa Tazo'o, Carlotta de Vivanco, Jamie Turner, Jennifer Freeland-Wieder, Katrin Rustici, Nella Klopotek von Glowczewski, Olaf Graf

Introduction by President

Presented By: Robert Lenk

Key Updates/Discussion: The President introduced the proceedings after three former Verein Board Members resigned (the last among them Steve Hoffman on Sep 21, 2025). Thanks to Steve for your service to the Verein! All Verein Members received the call to join the Verein Board on Friday, September 26th via email. This included a survey delineating interest and availability.

11 Verein members completed this survey and expressed their interest, and the board expressed its gratitude for this wide interest. Candidates present at the meeting were asked to introduce themselves and present why they would be an asset to the board. The board members clarified some competencies they were in particular need of.

The vacant positions to be filled were: Vice President, Vice Treasurer and one Board member at large until the AGM in March 2026

Presentation and Q&A of Candidates

Moderated By: Robert Lenk

Key Updates/Discussion: Each candidate introduced themselves. Board members were able to ask follow up questions. Areas of inquiry included availability, competences, previous experience and ideas for the Verein. Candidates expressed their availability to contribute, regardless of the vote. The Board thanked all candidates and expressed a preference for filling the Vice President position among the existing board members, given the short time frame until the AGM, meaning there would be 1 Vice Treasurer seat and 2 General Board seats available.

Action items: Candidates will be informed via email by Friday, October 3rd if they have been selected.

Selection of Candidates

Vice President: Haley Scribner

Name of the Person Requesting: Ben Bowers

Vote Total: 5 Yes, 1 Abstention

Approved

The new board members selected were: Carissa Tazo'o/ Carlotta de Vivanco/ Jamie Turner. This was confirmed by Whatsapp vote on Oct 2, 2025 . All candidates were informed and encouraged to continue to actively participate.

Meeting Adjourned at: 21:00

Next Meeting Date: October 8th, 2025

Society of Parents & Friends of the John F. Kennedy School e.V. Eingetragen im Vereinsregister Charlottenburg Nr. VR 3259 NZ • Steuernummer: 27/680/59492, Teltower Damm 87-93, 14167 Berlin,

Fax 030-90299-6377, www.theverein.com, email: info@theverein.com President: Robert Lenk, Vice President: N/A , Treasurer: Carsten Casper, Secretary: Ben Bowers **Bankverbindung: JFKS Verein, Sparkasse, IBAN: DE78 1005 0000 0190 8829 13, BIC/SWIFT: BELADEBEXX**

Verein der Eltern und Freunde der JFKS zu Berlin e.V.