



## The Vereिन Board Monthly Meeting - Minutes

**Date & Time:** November 12<sup>th</sup>, 2025 7pm

**Location:** (in person)

**Minute-taker:** Carlotta de Vivanco

**Moderator:** Haley Scribner

**Board members present:** Robert Lenk / Haley Scribner/Ben Bowers/Carsten Casper/Jamie Turner/ Lia Rigamonti/ Puviyarrasan Manickam / Carlotta de Vivanco

**Attendees:** Erin Hale, Nella Klopotek von Glowczewski, Valbona Kleinert, Jennifer Freeland-Wieder, Wibke Pannenberg-Dietz

### Agenda Approval

Motion to approve the agenda for November 12, 2025 as presented.

Vote Total: 8 Yes, 0 No , 0 Abstention

**Approved**

### Student Council Report n/a

### Admin Report

**Presented By:** Erin Hale

**Key Updates/Discussion:** Provided an update on what school information may exist to support family needs decision-making, New Request Form has been circulated to all Admin team and will be communicated to all teachers.

Thanked the Vereिन for the support for Veterans Day, a success with positive press in the newspapers. Thanked the Vereिन for the work on the water fountain in the high school.

**Action items: Flea Market confirmed for June 13<sup>th</sup>, 2026.**

### Miscellaneous

#### Topic 1: Babysitting Update (Haley)

- The board has approved a trial run of providing babysitters during Vereिन Meeting for kids ages 3 and above in the library.
- ***Board approved will send out announcement with next monthly meeting invitation (7 Yes 0 No [1 Abstention – temporarily disconnected])***

#### Topic 2: Family Needs Request Update (Haley)

- ***Item tabled due to new information from the Administration.***

#### Topic 3: Music Madness 2025 (Haley)

- Promoted Music Madness event on Friday, December 5<sup>th</sup> from 7-10pm in the Large Aula. Attendees from the previous instalment provided a short description of the event. Call for any volunteers is out – including students.

Society of Parents & Friends of the John F. Kennedy School e.V. Eingetragen im Vereinsregister Charlottenburg Nr. VR 3259 NZ • Steuernummer: 27/680/59492, Teltower Damm 87-93, 14167 Berlin,

Fax 030-90299-6377, [www.theverein.com](http://www.theverein.com), email: [info@theverein.com](mailto:info@theverein.com) President: Robert Lenk, Vice President: Jacqui Bespolka, Treasurer: Carsten Casper, Secretary: Ben Bowers **Bankverbindung: JFKS Vereिन, Sparkasse, IBAN: DE78 1005 0000 0190 8829 13, BIC/SWIFT: BELADEBEXX**

Verein der Eltern und Freunde der JFKS zu Berlin e.V.

#### Topic 4: Verein Method: Are we organizers? (Ben)

- A discussion on the role of the Verein and the Board took place. Board members shared some ideas from internal discussions. Ideas for sourcing feedback from the Verein membership were discussed. The process for submitting requests was explained. There is potential to improve communication and information flows with the membership. Board and AGM are opportunities for members to provide feedback and engage.
- ***The Board will endeavor to use existing communication channels in more effective ways.***

(Jamie Turner excused herself from the meeting)

#### Topic 4: Flea Market 2026 (Robert)

- Flea Market will be on June 13<sup>th</sup>, 2026. A number of volunteers have already expressed plans to join the committee. An initiative to possibly send some surplus school items as well as flea market items to Angola was discussed.
- ***Date for Flea market confirmed: Saturday June 13<sup>th</sup>, 2026.***
- ***The flea market committee will reach out to membership with volunteer needs.***

#### Topic 5: Teacher Gifting Proposal (Carlotta)

- A proposal has been prepared to document the process in order to make sure it is compliant with regulations.
- Proposal to be sent to the tax consultant to verify feasibility and compliance with regulations. **(7 Yes 0 No 0 Abstentions)**

### Requests

#### Minutes, November 8<sup>th</sup> Board-Only meeting

Tabled until Board-only meeting.

#### Ski Trip 2026 – Car rental

Name of the Person Requesting: Andreas Nagel  
Vote Total: 7 Yes, 0 No, 0 Abstention

Cost of the Request: 1,600  
**Approved**

#### Ski Trip 2026 - Loan

Name of the Person Requesting: Andreas Nagel

Cost of the Request: 3,000  
TABLED until next meeting pending meeting and clarification of new procedures



### **Courage Week 2026**

Name of the Person Requesting: Lindsey McClintock

Cost of the Request: 4,600

Vote Total: 7 Yes, 0 No, 0 Abstention

**Approved**

### **AbiBall Tickets for Admin**

Name of the Person Requesting: Sabine Rutsch

Cost of the Request: 198

Vote Total: 7 Yes, 0 No, 0 Abstention

**Approved**

### **Music Madness December 2025**

Name of the Person Requesting: Kim Douglass

Cost of the Request: 300

Vote Total: 7 Yes, 0 Abstention

**Approved**

Board member to join Music Madness committee as per newly agreed procedures.

### **Microphone rental for High School Musical 2025**

Name of the Person Requesting: Hollis Ball

Cost of the Request: 2,710.34

Vote Total: 6 Yes, 0 No, 1 Abstention

**Approved**

Meeting Adjourned at: 8:58pm

Next Meeting Date: 26.11.25 (board only, virtual)

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Fax 030-90299-6377, [www.theverein.com](http://www.theverein.com), email: [info@theverein.com](mailto:info@theverein.com) President: Robert Lenk, Vice President: Jacqui Bespolka, Treasurer: Carsten Casper, Secretary: Ben Bowers **Bankverbindung: JFKS Verein, Sparkasse, IBAN: DE78 1005 0000 0190 8829 13, BIC/SWIFT: BELADEBEXX**

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