



The Verein Board Monthly Meeting - Minutes

Date & Time: January 7th, 2026 7-9pm

Location: (virtual)

Minute-taker: Carlotta de Vivanco

Moderator: Haley Scribner

Board members present: Robert Lenk / Haley Scribner/Carsten Casper/Lia Rigamonti/Jamie Turner/Carissa Tazo'o/ Carlotta de Vivanco

Attendees: Olaf Graf/ Jack Busta/ Jennnifer Freeland-Wieder/Nella Klopotek von Glowczewski /Courtney Meltzer/ Wiebke Diez/ Steve Hoffman/ Lars Bepolka/ Sujal Misra/ Linda Kuznicki

Agenda Approval

Motion to approve the agenda for January 7th, 2026 as presented.

Vote Total: 7 Yes, 0 No, 0 Abstention

Approved

Board Announcements

Presented By: Haley Scribner

Key Updates/Discussion: The Secretary and a board member at large have resigned. The Board has decided not to replace them until the AGM in March. The tasks of the Secretary, until the AGM, have been distributed as follows:

Task	Person Assigned to Task
Meeting Invitations	Carissa Tazo'o
Minutes Recording & Distribution	Carlotta de Vivanco
Request Notifications	Haley Scribner
Upload Minutes to Website	Carsten Casper

Topics of Discussion

Topic 1: Inventory Plan (Carissa Tazo'o)

- Carissa Tazo'o and Jamie Turner will conduct an Inventory of Verein Assets. It is planned during January: Storage spaces will be cleaned and inventoried. Jamie will partner with the Locker Committee. Robert Lenk volunteers to support and notes to remember cable drums and large ventilators.
- ***Inventory to be conducted in the course of January and linked to School Shop inventory for a full picture of the Verein assets.***

Topic 2: ES Planners (Jamie Turner)

- Has been handed over to Jamie Turner from the previous person taking care of them. A Teacher Survey indicated they are very interested to continue to have them. The timeline is tight as orders need to be in by the end of February.

- ***Additional information is to be gathered and planners to be organized and ordered.***

Topic 3: Flea Market (Carissa Tazo'o)

- Saturday, June 13th 2026. 10am – 3pm. Based on feedback from last year planning to use market stands.
- Will reuse online sign-up form from 2025. Will provide fundraising opportunities by way of food/drink stands for JFKS community groups interested.
- ***Committee meeting planned for the second week of February.***

Topic 3: Goals until the AGM & opportunity for guests to share their perspectives (Carsten Casper)

- Carsten Casper provided an overview of the budget process and proposals for 2026 based on the expenditures of the previous years.
- Members asked for some clarification about budget lines and the rigidity of planned budgets. It was clarified as a planning horizon for the next year. A discussion about the handling of requests took place.

Requests

Meeting Minutes from December 3rd, 2025

Vote Total: 6 Yes, 0 No, 1 Abstention

Approved

5-8 Grade Musical Mic Rentals

Name of the Person Requesting: Lori Cook

Cost of the Request: 558.95

Vote Total: 7 Yes, 0 No, 0 Abstention

Approved

Board really appreciated extensive fundraising efforts.

The Board discussed the next steps in finalizing the Rules of Procedure and the merits of having a document like this. January 21st, 2026 is the deadline for board members to provide feedback on the document. Board-only meeting (virtual) scheduled for February 4th, 2026 is cancelled.

Meeting Adjourned at: 9:25pm

Next Meeting Date: February 18th, 2026