



The Verein Board Monthly Meeting - Minutes

Date & Time: April 15th, 2026 7-9pm **Location:** (in person)
Minute-taker: Carissa Tazo'o/ Carlotta de Vivanco **Moderator:** Haley Scribner

Board members present: Robert Lenk / Haley Scribner/Carsten Casper/Lia Rigamonti/Jamie Turner/Carissa Tazo'o/ Carlotta de Vivanco

Attendees: Jack Busta, Katrin Rustici, Jacqui Bespolka, Kim Douglass, Lars Bespolka, Nella Klopotek, Olaf Graf, Oskar Kant, Josephine Mars

Agenda Approval

Motion to approve the agenda for April 15th, 2026 as presented.

Vote Total: 6 Yes, 0 No, 0 Abstention

Approved

Student Council Report

Presented By: Oskar Kant

Student council is organizing inter-school soccer tournament. Date approved by Admin is Friday, June 12th.

Action item: The Board will lend the Student Council the Verein tents once the date for the tournament has been set.

Admin Report

Presented By: Angelika Ecke

Key Updates/Discussion:

- Admin informed the board about the Avatar that the school rents from the district that speaks/hears on behalf of the sick student. (estimated cost 4-5000 euros).
- Admin will use 1500 Euros of their budget for the Teacher Appreciation lunch buffet (4th-8th May).
- Introduced possibility of interactive theater performance with the theme of the climate and reducing carbon footprint for grades 3-6. (Estimated cost is 1800 euros)
- The school manager confirmed that three offers for locker cleaning were not needed if the Verein was covering costs.
- Artwork for 2026/2027 planners: Due date to submit artwork is April 22nd.

Action items: Jamie to coordinate with Caroline Borschel on locker cleaning.

Topics of Discussion

Topic 1: Eagle Scout - Historical Walking Trail (Nils Bespolka)

- The student introduced his request on developing a historical and information trail around the school using plaques. He provided clarifications about responsibilities, maintenance and use of QR codes.

Topic 2: Flea Market

- The Flea market budget proposal was presented and discussed. The sign up link will be publicised next week. A suggestion was made to limit vendors.

(Carlotta de Vivanco joined)

Topic 3: School Shop (Kim Douglass)

- The school shop had a very successful four day spring sale. The board request to move backstock into the basement was discussed. The School shop team raised

concerns about moving items, especially to the basement, due to storage accessibility and appropriateness. The Verein Board asked the team to prioritize moving out of the 1st grade hallway as soon as possible and that an acceptable solution, should more space be required, would be discussed at the next school shop meeting (Friday, April 24th 2026).

Topic 4: Verein Volunteer Gifting Policy

- The Verein gifting policy was appreciated. Note to add tech crew t-shirts to Verein inventory.

Topic 5: Minute Approval Process.

- The minute approval process was discussed. A proposal to revise rules of procedure that reflects current practice will be presented to the board.

Topic 6: Teacher appreciation

- The town hall agreed that going forward all gifting to teachers will be done on behalf of all parents. The Verein will invite all parents to join a planning committee for teacher appreciation week (May 4th - 8th, 2026).

Requests

School Shop Spring Sale Posters

Name of the Person Requesting: Kim Douglas
Vote Total: 7 Yes, 0 No, 0 Abstention

Cost of the Request: €97.58

Approved

In future, School Shop will be asked to print reusable sale signs and run any purchases through the School Shop Committee.

Locker Cleaning Request

Name of the Person Requesting: Jamie Turner
Vote Total: 7 Yes, 0 No, 0 Abstention

Cost of the Request: €3,423.63

Approved

Additional quote will be requested for new ES lockers that were not included in the quote.

JFKS Friendship Center Donation

Name of the Person Requesting: Susanne Müller-Krause
Vote Total: 7 Yes, 0 No, 0 Abstention

Cost of the Request: €75-100

Approved

Haley to coordinate with the school shop.

1st / 2nd Grade Tablets

Name of the Person Requesting: Dany Gothe

Cost of the Request: €4,600

Tabled to look into Senate route with Board accompaniment

Foolish Doom Production

Name of the Person Requesting:

Cost of the Request: €1,800

Tabled (time ran out)



JFKS Historical Trail

Name of the Person Requesting:

Cost of the Request: €1,400

Vote Total: Yes, No, Abstention

Tabled (time ran out)

Walking Bus Flyer REIMBURSEMENT

Name of the Person Requesting: Tanja Haas

The Verein does not reimburse amounts spent prior to requesting support. Requestor to be contacted to clarify procedures and encouraged to submit requests for support in future.

Meeting Adjourned at: 21:10

Next Meeting Date: April 29th, 2026 (Board only)