



The Verein Board Monthly Meeting - Minutes

Date & Time: May 13th, 2026 7pm

Location: (in person)

Minute-taker: Carlotta de Vivanco

Moderator: Robert Lenk

Board members present: Robert Lenk / Haley Scribner / Carsten Casper / Jamie Turner / Carissa Tazo'o / Carlotta de Vivanco

Other attendees: Erin Hale, Oskar Kant, Jack Busta

Agenda Approval

Motion to approve the agenda for May 13th, 2026 as presented.

Vote Total: 6 Yes, 0 No, 0 Abstention

Approved

Board Announcements

The AGM will take place on Wednesday, May 27, 2026 in this room. The official invitation has already been sent to all members and posted in the community bulletin. We hope to see you there!

A Board member at large has resigned. The Board has decided not to replace them until the AGM on May 27th, 2026.

Student Council Report

Presented By: Oskar Kant

Key Updates/Discussion:

Inter-school soccer tournament. Thank you for the tents. *Oskar will coordinate with Carissa about the handover of the tents for the flea market.*

Is there a need for student support for flea market through NHS? *Carissa will coordinate with the NHS.*

Garden Day - The person that it used to be organized by no longer at the school. Student Council will discuss if there is interest and will approach Vereिन or Parent Council Board.

School Mascot - currently looking at its condition. Derek Getschow has indicated to the student council they could use the funding to purchase a new one. Connected with RAMS school spirit project.

NHS is in a good shape and the Vereिन can reach out to them if we volunteer hours are needed.

Admin Report

Presented By: Erin Hale

Key Updates/Discussion:

Admin liaison for Flea Market has been contacted and will be met next week.

250th birthday of the US. There is a broad range of possibilities both within the school curriculum or community events. Biggest concern is calendar and logistics. *Several ideas were discussed. Admin will discuss and revert if Vereिन support is required.*



A meeting with Admin to discuss strategic interaction with the Verein Board will be set for early June.

Topics of Discussion

Topic 1: Audit Status/Student Activity Fund (Carsten)

- Auditors will meet Carsten and Haley tomorrow. Hopefully the Audit concludes and can go to the AGM.
- Additional clarifications on SAF status and how it should be managed going forward have been sought. Discussions are on-going with Admin to ensure an appropriate way forward..

Topic 2: Teacher appreciation feedback (Carlotta)

- Very positive teacher and admin feedback. Really liked the supplies provided. Walked away feeling appreciated.
- Teacher appreciation committee will be continued and will be in charge of Christmas and the teacher appreciation.

Topic 3: School shop update (Haley)

- The school shop is looking for interested volunteers for: Friday 8-10am and anyone interested to open the shop on a day of choice in the afternoon for 1-2 hours. If interested, please email schoolshop@theverein.org to connect with the school shop team or simply pop into the shop during opening hours. Or simply evenly directly connect with Katrin Rustici anytime you see her!
- Call for volunteers will be shared in community bulletin, monthly bulletin and an update email that is being sent out to remind members about the upcoming AGM.

Topic 4: Flea Market (Carissa)

- An update on the flea market preparations was provided. Derek Getschow is the Admin liaison for the flea market.
- The National Honors Society will be contacted to source volunteers for the day.

Topic 5: Planners (Jamie)

- Final edits to the 2026/2027 planner are being made and the print schedule is on track. Future process improvement suggestions will be presented along with cost and sale proposals in the next Board meeting.
- Possible meeting with Admin to be set in the fall to discuss options determined by the board.
- Thank you to Jamie for all the work.
- ***Add to June Board meeting to discuss.***

Topic 6: Locker Committee Update

- Regular check-ins with the locker committee are instated. Looking to expand the committee. Need a volunteer coordinator. All moving forward well.



- Seniors need to return locks and receive their deposit. 22 & 23rd of June. Cash will be organized for this handover.

Board Resolutions

Minutes of Board-Only meeting - 29 April 2026

Vote Total: Yes 5, No 0, Abstention 1

Approved

Buck Chisholm Award

Description: n/a

Name of the Person Requesting:

Budget line: Music

Vote Total: 5 Yes, 0 No, 1 Abstention

Cost of the Request:

Tabled until further notice
(require more information)

Xylophone Request

Description:

Name of the Person Requesting: Lauren Kelleher

Budget line: Music

Vote Total: 6 Yes, 0 No, 0 Abstention

Cost of the Request: €2,868

Tabled
(require more information)

Family needs policy amendment

The Family Needs policy will be updated to reflect an expansion of coverage to school-related events, including those organized by the Hort.

Haley Scribner will make the necessary amendments by May 31st.

Vote Total: 6 Yes, 0 No, 0 Abstention

Approved

Bundesjugendspiele

Description: Funds to reward students with ice cream for relay race.

Name of the Person Requesting:

Budget line: Sport

Vote Total: 6 Yes, 0 No, 0 Abstention

Cost of the Request: 150 Euro

Approved

Bus Transportation

Description: Bus to transport students to Berliner Schulchorpreis.

Name of the Person Requesting:

Budget line: Music

Vote Total: 6 Yes, 0 No, 0 Abstention

Cost of the Request:

Approved

Meeting Adjourned at: 20:57

Next Meeting Date: May 27th 2026