



The Verein Board Monthly Meeting - Minutes

Date & Time: 10 June 2026

Location: (in person)

Minute-taker: Carlotta de Vivanco

Moderator: Haley Scribner

Board members present: Robert Lenk / Haley Scribner / Carsten Casper / Jamie Turner / Carissa Tazo'o / Carlotta de Vivanco / Nella Klopotek von Glowczewski / Rodrigo Valades

Other attendees: Oskar Kant, Angelika Ecke,

Agenda Approval

Motion to approve the agenda for 10 June 2026 as presented.

Vote Total: 7 Yes, 0 No 0 Abstention

Approved

Board Announcements

Summary of key points

Student Council Report

Presented By: Oskar Kant

Key Updates/Discussion: Soccer tournament on Friday, June 12th.

Word cup watch party on 22nd of June - free BBQ funded from Student Council budget.

Admin Report

Presented By: Angelika Ecke

Key Updates/Discussion: Thanked the Board for the meeting with Admin in which future collaboration with the Verein was discussed.

Asked whether any support was needed for the Flea Market.

Topics of Discussion

Topic 1: Fun Run

- After Flea Market will search for parents to join the Fun Run working group. Carissa and Rodrigo will be board members responsible for this.
- There are ideas to have

Set up a Fun Run working group before the summer break. Make specific tasks to clarify what expectations are for those that would join the group planning the Fun Run on October 2nd, 2026.

Topic 2: School Shop

- School Shop looking for more volunteers to sell merchandise. Ideal scenario would be to have a shop open every day and also have days with afternoon hours.
- Look into student support at events.
- **Suggestion:** Annual recurring budget of €350 for the JFKS School Shop, effective immediately for the 2026/2027 school year onward. This flat fund will be used at the discretion of the shop coordinators to cover all ongoing printing, marketing, and day-to-day administrative costs, including sales flyers, sandwich board



posters, and general operational and desk supplies. Establishing this single, dedicated budget will streamline shop operations, and eliminate the need for piecemeal micro-reimbursements for routine shop expenses.

- Digital inventory.

Look in to a digital tool to support inventory management. Nella will look at possible solutions.

Topic 3: Sports Club

- Looking for Board Members.
- Sports Club AGM is on June 16th, 2026.

Topic 4: Website

- Nella looked at current website with the view of updating or creating a new one.
- Need content and updating design. Looking for volunteers to help with content
- Will create a how to document to allow for anyone on Board or organizing events to own and update content.

Nella chair of website working group and in charge of structure. Haley and Carlotta to work on content. Jamie to join working group for testing and useability.

Topic 5: info@ email coverage

Carissa covering info@ email while Haley Scribner is lounging in the sun. June 19th - June 29th.

Topic 6: Plans for the Planners

Planners to be sold at two points of sale organized by Admin. One for ES one for HS. Will also be sold at the school shop.

Topic 7: Flea Market

- Carissa provided an update on Flea Market preparations. Anyone registered has received an infopack.
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Board Resolutions

Pens for MSA students

Description:

Name of the Person Requesting: Nicole Latzel

Budget line: HS Projects

Vote Total: 4 Yes, 0 No, 5 Abstention

Cost of the Request: €203.97

Approved

School Shop Admin Budget

Description: Annual recurring budget of €350 for the JFKS School Shop, effective immediately for the 2026/2027 school year onward. This flat fund will be used at the discretion of the shop coordinators to cover all ongoing printing, marketing, and day-to-day administrative costs, including sales flyers, sandwich board posters, and general operational and desk supplies. Establishing this single, dedicated budget will streamline shop operations, and eliminate the need for piecemeal micro-reimbursements for routine shop expenses.

Name of the Person Requesting: Haley Scribner

Budget line: School Shop

Vote Total: 8 Yes, 0 No, 0 Abstention

Cost of the Request: €350

Approved

Minutes of Public Board Meeting - May 13th, 2026

Vote Total: 8 Yes, 0 No, 0 Abstention

Approved

Instruments for ES multipurpose room

Description: This request is intended to create a dedicated set of instruments (8 Glockenspiels) that can remain accessible in the multipurpose room in the elementary school.
glockenspiels

Name of the Person Requesting: Lauren Kelleher

Budget line: Music

Vote Total: 4 Yes, 2 No, 2 Abstention

Cost of the Request: €480

Approved

Avatar

Description:

Name of the Person Requesting: Robert Bartz

Budget line: Campus

Vote Total: 6 Yes, 2 No, 0 Abstention

Cost of the Request: €4,373.25

Approved

No service fee will be covered by the Verein in future. It should be available for both ES and HS students.

Graduation reception

Description: Champagne reception glasses to be rented for graduation ceremony.

Name of the Person Requesting: Alaina Mack

Budget line: School events

Vote Total: 8 Yes, 0 No, 0 Abstention

Cost of the Request: €679.54 (plus damages)

Approved



Up to €1000

Flexible Seating

Description: Funding for 30 seating stools to support circle time and flexible learning within the Chur model.

Name of the Person Requesting: Alexandra Witzmann

Budget line: ES projects

Cost of the Request: €197.67

Vote Total: 8 Yes, 0 No, 0 Abstention

Approved

Dividers

Description: We believe that combining the Chur Model with Lernbüros will provide greater opportunities for differentiation, foster increased student independence and ownership of learning, and allow for more individualized learning experiences.

Name of the Person Requesting: Alexandra Witzmann

Budget line: ES projects

Cost of the Request: €243.84

Vote Total: 8 Yes, 0 No, 0 Abstention

Approved

Meeting Adjourned at:

Next Meeting Date: